

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, May 23, 2017.

The meeting was called to order by President Bohac at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Don Bohac, President
Donna Bisesi, Vice President
David Andrejek, Commissioner
Liz Bolash, Commissioner
Bill Cooley, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
Tim Klier, Superintendent of Finance
Brian McKenna, Supt. of Parks
Bob Veller, Supt. of Ice Arenas
Connie Kubik, Recording Secretary

ABSENT

Kevin O'Brien, Treasurer
Nick Sepke, Commissioner

ALSO PRESENT

Christine Savino, Commissioner elect
Kimberley Meehan, Commissioner elect
Bruno Tabis, Jr., Esq.
Jamie Crow, RM resident
Sherry Schultz, RM resident
Antonio Savino, RM resident

Alyssa Mingilino, RM resident
Anthony Schultz, RM resident
Curt Meehan, RM resident
Dominic Andrejek, RM resident
Debra Bohac, RM resident

APPROVAL OF MINUTES

Comm. Andrejek moved and Comm. Bisesi seconded a motion to approve the previously distributed minutes of May 9, 2017. The motion passed unanimously.

SPECIAL BOARD ACTION

President Bohac declared the meeting open to the public for discussion on the 2017/2018 Budget and Appropriations Ordinance number 394. Copies were available for the public. There being no questions or comments Comm. Andrejek moved and Comm. Bisesi seconded a motion to close the public hearing. The motion passed unanimously.

Comm. Andrejek moved to waive the reading of 2017-2018 Budget and Appropriations Ordinance 394. The motion was seconded by Comm. Cooley and unanimously approved.

Comm. Andrejek moved and Comm. Cooley seconded a motion to approve the 2017/2018 Budget & Appropriations Ordinance number 394. The motion passed unanimously upon a roll call vote.

Comm. Bohac administered the Oath of Office to the 2017/2018 newly elected Commissioners: Bolash, Meehan and Savino.

ELECTION OF OFFICERS:

President Bohac requested Board officer nominations:

Comm. Andrejek moved to nominate Comm. Bisesi for President, seconded by Comm. Cooley. There being no other nominations for President the nomination was closed and unanimously approved by voice vote.

Comm. Andrejek moved to nominate Comm. O'Brien for Vice President, seconded by Comm. Bisesi. There being no other nominations for Vice President the nomination was closed and unanimously approved by voice vote.

Comm. Bisesi moved to nominate Comm. Cooley for Treasurer, seconded by Comm. Andrejek. There being no other nominations for Treasurer the nomination was closed and unanimously approved by voice vote.

President Bisesi thanked Comm. Bohac for his service over the past year and noted that his name has been added to the past presidents plaque for 2017. She presented him with a photo collage of projects completed during his term.

President Bisesi made the following Board appointments:

Executive Director/Secretary: Amy Charlesworth
Attorney: Bruno Tabis, Jr., Esq.

President Bisesi made the following Committee appointments:

Finance Committee: Comm. Cooley
Building & Grounds Committee: Comm. Savino
Recreation Committee: Comm. Bolash
Policy Committee: Comm. Meehan
NWSRA Voting Representative: Director Charlesworth
Park Central Condominium Board representatives: Amy Charlesworth, Brian McKenna and Tim Klier
Rolling Meadows Park District Foundation Board liaisons: Amy Charlesworth, Tim Klier.
FOIA & OMA officers: Amy Charlesworth, Tim Klier and Connie Kubik
ADA compliance officers: Amy Charlesworth and Brian McKenna

FINANCE

Supt. Klier reviewed the previously distributed 2017/2018 Estimate of Revenue Report and noted it will be filed with the County.

Comm. Cooley read and moved to approve the previously distributed resolution regarding 2016 Replacement Tax Distributions. The motion was seconded by Comm. Bolash and unanimously approved.

Comm. Cooley read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND**

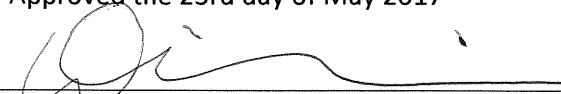
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12337	CallOne	01-02-6214	1,015.32
		01-02-6216	(67.56)
		02-01-6312	2,285.00
		02-05-6514	531.00
12338	Constellation New Energy	01-01-2020	299.94
		02-01-2020	4,837.39
12339	Direct Fitness Solutions LLC	01-01-2020	2,276.80
12340	Groot Industries Inc	02-01-6322	580.91
		02-05-6522	918.92
		01-02-1210	446.10
12341	Haskin,Corrigan ,Tabis & Parravano, PC	01-01-2020	3,460.00
12342	Hockey Officials Scheduling	02-01-2020	1,170.00
12343	Hoffman Estates Park District	02-01-2020	9,000.00
12344	JC Licht LLC	02-01-2020	69.09
		02-04-6614	368.09
		02-01-6321	2,921.32
		02-01-6324	986.00
12364	Lakers Hockey Club Assoc. Inc	02-01-1210	1,137.51
12365	Mackie Consultants LLC	15-00-2020	1,412.80
12366	Mechanical Concepts of Illinois	15-00-2020	23,220.00
12367	Nicor Gas	02-01-2020	1,601.19
		01-01-2020	164.97
12368	Palatine Park District	02-01-2020	1,435.50
12369	Park District Risk Management	01-01-6019	11,119.91
		02-01-6316	29,350.00
		01-01-2262	8,439.98
12370	RMC Inc	02-05-6522	3,808.50
12371	Service Sanitation Inc	02-01-6322	1,450.00
12372	Sikich Professional Services	06-00-2020	2,700.00
12373	Woldhuis Farms Sunrise Greenhouse	02-02-2260	3,327.74
Total General Fund Checks for May 23, 2017			<u>\$ 120,266.42</u>

Presented the 23rd day of May 2017

Approved the 23rd day of May 2017

AYES:
NAYS:
ABSENT:



President, Board of Park Commissioners

ATTEST: 

Secretary, Board of Park Commissioners

After Board discussion Comm. Andrejek seconded the motion which passed unanimously.

Supt. Klier reviewed his previously distributed Finance Report. He discussed adoption of the annual Budget and Appropriation Ordinance and the 2017 Audit fieldwork. He noted that 2016 tax bills will be due on August 1st.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Dir. Charlesworth requested approval to sign the previously reviewed easement agreements between the Park District and the CORM for a segment of our Community Center property.

Comm. Cooley moved to approve signing the documents for the temporary and permanent easement agreements between the Park District and the City of Rolling Meadows, subject to review and finalization by Attorney Tabis. Comm. Andrejek seconded the motion which was unanimously approved upon a roll call vote.

Supt. McKenna updated the Board regarding the ADA and code compliance change orders for the Sports Complex Parking Lot Project. He reported on anonymous complaints to the CORM, IDPH and EPA concerning alleged Park District dumping of materials into the creek. He noted that all agencies had responded and after their inspections each agency determined that no violation had occurred. There was topic discussion. The Board reviewed and discussed our ice disposal procedures.

Comm. Bisesi requested that the paint markings on the curbs for designated Fire Zones at the Sports Complex be refreshed as they have black scuff marks. Staff advised that it is scheduled.

Recreation:

Supt. Troy's previously distributed Recreation Report was noted.

Ice Arenas:

Supt. Veller reviewed his previously distributed memo regarding ice scheduling changes for user groups. He discussed the changes which will focus on ice time for Park District programming, development of an in house synchronized skating program, user group contract renewals, Chicago Jazz enrollment adjustments, and new tenant Loyol University. There was topic discussion.

Policy:

Comm. Meehan read and moved to adopt the following resolution:

**A RESOLUTION PERTAINING TO THE AUTHORITY GRANTED
TO THE POLICE DEPARTMENT OF THE MUNICIPALITY KNOWN AS THE
CITY OF ROLLING MEADOWS TO ACT AS PARK POLICE IN AND FOR
THE ROLLING MEADOWS PARK DISTRICT**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS that the Rolling Meadows Police Department is hereby authorized by the Board of Park Commissioners of the Rolling Meadows Park District to enter on to the property owned and controlled by said Board for the purpose of enforcing the Ordinances of the Rolling Meadows Park District. This resolution will be in full force and effect until May 31, 2018.

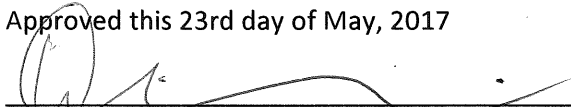
Presented this 23rd day of May, 2017

AYES:

NAYS:

ABSENT:

Approved this 23rd day of May, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

The motion was seconded by Comm. Cooley and approved unanimously.

Comm. Meehan read and moved to adopt the following resolution:

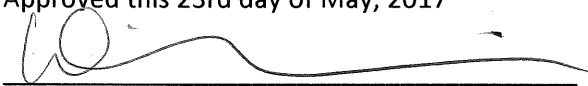
A RESOLUTION PERTAINING TO THE APPROVAL OF ACTS OF THE OFFICERS AND COMMISSIONERS

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that all acts of Officers and Members of the Board of Park Commissioners through and including April 30, 2017 and the same is hereby ratified, approved and confirmed.

Presented this 23rd day of May, 2017

AYES:
NAYS:
ABSENT:

Approved this 23rd day of May, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

The motion was seconded by Comm. Cooley and approved unanimously.

Comm. Meehan read and moved to adopt the following resolution:

A RESOLUTION GIVING AUTHORITY FOR ACCESS TO PARK DISTRICT SAFETY DEPOSIT BOX

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following Board and staff members are authorized to gain entrance to the Safety Deposit Box 1303 located in the BMO Harris Bank NA for the purpose of viewing official documents belonging to the Rolling Meadows Park District.

Listed below are those duly authorized:

David Andrejek Amy Charlesworth

Donna Bisesi
Liz Bolash
Bill Cooley
Kimberley Meehan
Kevin O'Brien
Christine Savino

Tim Klier
Bruno W. Tabis
Connie Kubik

Presented this 23rd day of May, 2017

AYES:
NAYS:
ABSENT:

Approved this 23rd day of May, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

The motion was seconded by Comm. Cooley and approved unanimously.

REPORT OF OFFICERS

President – No report

Vice President - No report

Treasurer – No report

Secretary/Director –Dir. Charlesworth noted the previously distributed webmail instructions for accessing Park District email. There was topic discussion. She distributed new nametags for all Board members.

Attorney– No report

MATTERS FROM COMMISSIONERS

Comm. Bisesi inquired about the status of the cell tower final details. Staff advised that the monthly rent, start and completion dates have been finalized.

Comm. Bolash advised that the PTA Treasurer at Kimball Hill School inquired about the Park District assisting them with new playground equipment. There was topic discussion. Staff advised that previously the school district had purchased equipment and the Park District assisted with installation.

RECOGNITION OF VISITORS

The Board welcomed new Commissioner's family members, Boy Scout Dominic Andrejek and Debra Bohac.

NEW BUSINESS

Dir. Charlesworth reported that Supt. Troy has accepted a new position as Supt. of Recreation for the Des Plaines Park District, his last day is June 16th; and Brittani Sotzen has accepted a new position as Graphic Artist for the Arlington Hts. Park District, her last day is also June 16th. There was Board discussion.

Dir. Charlesworth advised that the June 13th meeting has a very light agenda and inquired if the Board would like to cancel that meeting. There was discussion and the consensus was to cancel the June 13th meeting.

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Board Meeting	June 27, 2017	7:30 pm
Board Meeting	July 25, 2017	7:30 pm

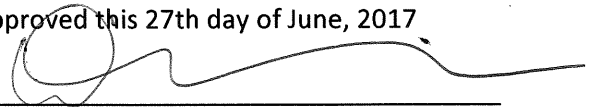
ADJOURNMENT

There being no further business Comm. Cooley moved to adjourn. Comm. Andrejek seconded the motion which was unanimously approved at 8:35 pm.

Presented this 27th day of June, 2017

AYES:
NAYS:
ABSENT:

Approved this 27th day of June, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners