

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, July 25, 2017.

The meeting was called to order by President Bisesi at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Donna Bisesi, President
 Kevin O'Brien, Vice President
 Bill Cooley, Treasurer
 David Andrejek, Commissioner
 Liz Bolash, Commissioner
 Kimberley Meehan, Commissioner
 Christine Savino, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
 Tim Klier, Superintendent of Finance
 Brian McKenna, Supt. of Parks
 Bob Veller, Supt. of Ice Arenas*
 Conor Cahill, Supt. of Recreation
 Connie Kubik, Recording Secretary

SPECIAL BOARD ACTION

The Board welcomed Conor Cahill, new Supt. of Recreation.

CONSENT AGENDA

Comm. Cooley moved and Comm. Andrejek seconded a motion to approve the previously distributed consent agenda of June 27, 2017. The motion passed unanimously.

FINANCE

The finances of the Park District are as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$247,347.88 in the general fund, \$1,123,793 in the IPDLAF account, \$2,129,196 in the Evergreen Bank Group Cornerstone money market account and \$580,568 in the BMO Harris prime money market plus account.

Comm. Cooley read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
 CHARGED TO THE GENERAL CORPORATE FUND**

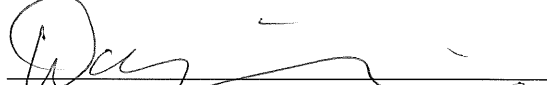
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12423	CallOne	01-02-6214	1,015.32
		01-02-6216	47.98
		02-01-6312	2,269.59
		02-05-6514	535.14
12424	Chicago Professional Soccer	02-02-6413	1,085.90
12425	City of Rolling Meadows	01-02-6214	465.86

		02-01-6312	11,619.19
		02-05-6514	2,170.26
12426	Computer Explorers	02-02-6443	1,296.00
12427	Enerstar Inc	02-05-6522	1,050.00
12428	G&I Electric Company	02-01-6322	430.00
		01-02-6224	435.00
		02-04-6614	1,050.00
12429	Grainger	02-01-6321	967.94
		05-00-6410	355.40
		01-02-6418	149.25
		01-02-6223	196.94
12430	Groot Industries Inc	02-01-6322	578.91
		02-05-6522	918.92
		01-02-1210	446.10
12431	Halogen Supply Company	02-04-6613	2,806.20
		02-04-6614	277.82
12432	Haskin,Corrigan,Tabis & Parravano PC	01-01-6012	2,300.00
12433	Hockey Officials Scheduling	02-05-6520	19,968.00
12434	Illinois Shotokan Karate	02-02-6443	3,619.74
12435	JC Licht LLC	02-01-6321	2,489.47
		01-02-6222	50.83
12436	Jeff Ellis Management LLC	02-04-6630	30,334.00
12437	Jerry's Pro Shop	02-05-6541	34,074.00
12438	Nicor Gas	02-05-6514	1,073.45
		02-01-6312	394.23
		01-02-6214	131.70
12439	Northwest Electrical Supply	02-04-6614	671.61
		02-01-6321	446.89
12440	Palatine Youth Baseball/Softball	02-02-6412	1,367.00
12441	Park District Risk Management	05-00-6380	20,218.41
		05-00-6381	11,178.42
12442	RMC Inc	02-01-6322	2,611.18
		02-05-6522	4,441.66
		02-01-1210	12,545.00
		02-04-6614	975.00
12443	Service Sanitation Inc	02-01-6322	1,450.00
12444	Justin Snyder	02-02-2240	2,054.00
		02-02-4800	(384.30)
12445	Sunbelt Rentals Inc	02-01-6322	1,424.80
12446	Verizon Wireless	01-02-6214	822.49
		02-01-6312	422.66
		02-05-6512	282.59
12447	Warehouse Direct Workplace	02-01-6321	2,694.51
Total General Fund Checks for July 25th, 2017			<u>\$ 187,825.06</u>

Presented the 25th day of July 2017

Approved the 25th day of July 2017



President, Board of Park Commissioners

AYES:
NAYS:
ABSENT:

ATTEST: 

Secretary, Board of Park Commissioners

Comm. Andrejek seconded the motion which passed unanimously.

Supt. Klier reviewed his previously distributed Property Tax Levy Extension analysis, discussed the tax rates and EAV. He reported on the Sikich audit fieldwork and noted that a draft should be received from them by end of July.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Supt. McKenna reviewed his previously distributed Buildings and Grounds Report. He noted that rodding was required in the girl's washroom at the Sports Complex as bathing suits had been flushed down the sewer clogging the drains. He updated the Board on the Kimball Hill Gazebo installation which has been stalled by rain. There was topic discussion.

Dir. Charlesworth updated the Board regarding the Central States cell tower installation: the CORM has objected to a flag at the top of the cell tower pole and requested the color of the pole changed. They also requested a mix of deciduous trees and shrubs surrounding the area rather than arborvitae. There was topic discussion.

Comm. Bolash inquired about the responsible party for cleaning and refilling toilet paper in the Sports Complex Pool washrooms on Sunday nights. Staff advised that JEM is responsible until 11:00 pm when the Park District custodian comes in.

Recreation:

Dir. Charlesworth reviewed and discussed the previously distributed 2016/2017 Program Participation, 2016/2017 Annual Foot Traffic and July Recreation Reports. She noted that program reports for specific program areas will be scheduled over the winter. She discussed our two interns, their assigned job duties and updated the Board concerning the catalog proof.

There was Board discussion regarding our loss control rate of 96.65% and program success rate of 84.5%.

Dir. Charlesworth updated the Board regarding a meeting with JEM Pool Management, attended by herself, Commissioners O'Brien and Bisesi with JEM staff Jerica, Alyssa and Ben. There was Board discussion regarding Guard placements, rotations and schedules.

Comm. Bisesi welcomed Conor Cahill, new Supt. of Recreation.

Ice Arenas:

* Supt. Veller entered the meeting at 8:15 PM. He updated the Board regarding the Chargers contract, the Bolts and ice time adjustments. There was Board discussion.

Policy:

Dir. Charlesworth reviewed a previously distributed draft of the intergovernmental agreement between the CORM Fire Department and the Park District for use of our Park District Facilities during a Community Emergency. She noted Attorney Tabis's revisions and advised that the second/final draft should be at our next meeting for approval. There was topic discussion.

REPORT OF OFFICERS

President – Comm. Bisesi thanked Dir. Charlesworth for assuming the duties of Recreation Superintendent while interviewing for the Recreation and Marketing Supervisors positions.

Vice President - No report

Treasurer – No report

Secretary/Director – No report

Attorney– No report

RECOGNITION OF VISITORS

None

MATTERS FROM COMMISSIONERS

Comm. O'Brien inquired about the Baseball evaluation forms sent out at the end of the session. Staff advised that evaluation forms are sent out at sessions end for many programs to gather feedback.

Comm. O'Brien inquired about the tentative agenda for Plum Grove Pool demolition. Staff advised that we are currently waiting for utility relocations. Demolition will occur as funds become available; additionally, the landscape architect will be attending an upcoming meeting. There was topic discussion.

NEW BUSINESS

Board discussed the Park tour agenda for September 12th.

EXECUTIVE SESSION

Comm. Bisesi requested a motion to close the public portion of the meeting and convene in executive session pursuant to Illinois Statutes 5ILCS 120/2 section (c)(21) closed meeting minutes review and (c)(11) Imminent litigation. Comm. Cooley moved and Comm. Andrejek seconded the motion which was unanimously approved upon a roll call vote. Closed session began at 8:33 pm. After Board discussion Comm.

Cooley moved and Comm. Andrejek seconded a motion to reconvene in regular session at 8:37 pm which was unanimously approved upon a roll call vote.

EXECUTIVE SESSION ACTION

Comm. Andrejek moved to approve the Executive Session meeting minutes dated 12/13/16 and 2/28/2017 and to destroy meeting tapes that have been stored for 18 months including those dated 7/28/15, 10/13/15, 10/22/15, 10/27/15, 12/08/15 and to maintain the confidentiality of all other executive session meeting minutes. Comm. O'Brien seconded the motion and it was unanimously approved.

SCHEDULE OF MEETINGS

Board Meeting	August 22, 2017	7:30 pm
Facility/Park Tour	September 12, 2017	6:00 pm
Board Meeting	September 12, 2017	7:30 pm

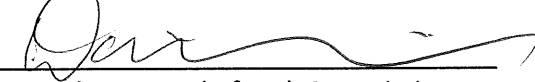
ADJOURNMENT

There being no further business Comm. Meehan moved to adjourn. Comm. Bolash seconded the motion which was unanimously approved at 8:40 pm.

Presented this 22nd day of August, 2017

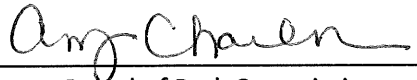
AYES:
NAYS:
ABSEN

Approved this 22nd day of August, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners