

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, August 22, 2017.

The meeting was called to order by President Bisesi at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Donna Bisesi, President
 Kevin O'Brien, Vice President
 Bill Cooley, Treasurer
 David Andrejek, Commissioner
 Liz Bolash, Commissioner
 Kimberley Meehan, Commissioner
 Christine Savino, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
 Tim Klier, Superintendent of Finance
 Conor Cahill, Supt. of Recreation
 Brian McKenna, Supt. of Parks
 Bob Veller, Supt. of Ice Arenas
 Connie Kubik, Recording Secretary

SPECIAL BOARD ACTION

None

ALSO PRESENT

Dan Berg, Sikich, LLC

CONSENT AGENDA

Comm. Cooley moved and Comm. Bolash seconded a motion to approve the previously distributed consent agenda of July 25, 2017. After a Board question the motion passed unanimously.

FINANCE

The finances of the Park District are as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$244,722.97 in the general fund, \$1,419,545 in the IPDLAF account, \$2,230,502 in the Evergreen Bank Group Cornerstone money market account and \$662,234 in the BMO Harris prime money market plus account.

Comm. Cooley read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
 CHARGED TO THE GENERAL CORPORATE FUND**

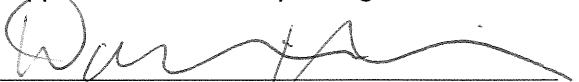
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12448	Advanced Disposal-RM	01-02-6224	1,235.30
12449	Bott Roofing Inc.	02-05-6522	9,659.46
12450	City of Rolling Meadows	01-02-6214	1,271.75
		02-01-6312	19,123.73
		02-05-6514	2,598.40
12451	Collins Plumbing & Jetting Inc.	02-04-6614	190.00

		01-02-1210	330.00
		02-01-6322	330.00
		02-05-6522	260.00
12452	Creekside Printing	02-01-6313	8,230.00
12453	Excalibur Technology Corp.	01-01-6012	1,866.34
12454	Halogen Supply Company Inc.	02-04-6614	26.69
		02-04-6613	2,434.50
12455	Hockey Officials Scheduling	02-05-6520	18,010.00
12456	Innovative Aquatic Design LLC	01-01-6012	2,838.23
12457	Jeff Ellis Management LLC	02-04-6630	30,334.00
12458	Jerry's Pro Shop	02-05-6541	8,111.00
12459	Multiple Concrete Accessories	01-02-6230	1,488.90
12460	Nicor Gas	02-05-6514	944.80
		02-01-6312	474.56
		01-02-6214	132.62
12461	Park Central Condo Association	01-02-6225	3,918.00
12462	Park District Risk Management	01-01-6019	11,118.54
		02-01-6316	27,341.47
		01-01-2262	7,772.68
12463	Patten Industries Inc.	01-02-6224	1,715.00
12464	Quill Corporation	02-05-6540	387.22
		01-01-6011	374.28
		02-01-6311	832.19
12465	RMC Inc.	02-05-6522	3,954.84
12466	Service Sanitation	02-01-6322	1,450.00
12467	SportsKids Inc.	02-02-6443	1,184.40
12468	Jennifer Voss	02-02-6403	375.00
		02-05-6520	952.00
12469	Warehouse Direct Workplace	02-01-6321	5,546.79
		02-01-6322	698.70
Total General Fund Checks for August 22nd, 2017			<u>\$ 177,511.39</u>

Presented the 22nd day of August 2017

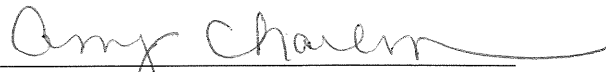
Approved the 22nd day of August 2017



President, Board of Park Commissioners

AYES:
NAYS:
ABSENT:

ATTEST:



Secretary, Board of Park Commissioners

Comm. Bolash seconded the motion which passed unanimously.

Dan Berg of Sikich, LLC discussed an overview of the previously distributed Audit Report for fiscal year 2016/2017. He answered Board questions and there was topic discussion.

Dir. Charlesworth reviewed the previously distributed NWSRA Member District Annual Assessment Report for 2018.

Comm. Cooley moved to approve the NWSRA member assessment for calendar year 2018 in the amount of \$130,091.57 as recommended by the Board of Trustees of NWSRA.

**A RESOLUTION FOR
NORTHWEST SPECIAL RECREATION ASSOCIATION
2018 ASSESSMENT**

WHEREAS, the Rolling Meadows Park District is a member district in good standing with the Northwest Special Recreation Association, and,

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program authorized in the Park District Code, and,

WHEREAS, the Rolling Meadows Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Rolling Meadows Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and

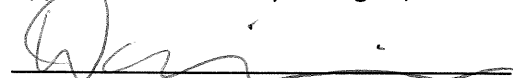
WHEREAS, the Rolling Meadows Park District wants to continue to support full community participation by residents with disabling conditions.

NOW, THEREFORE BE IT RESOLVED THAT the Rolling Meadows Park District does ratify the recommended assessment for calendar year 2018 (FY2018-2019) in the amount of \$130,091.57 as recommended by the Board of Trustees of NWSRA.

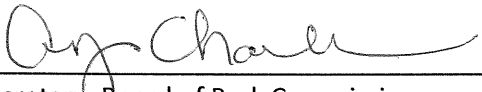
Presented this 22nd day of August, 2017

AYES:
NAYS:
ABSENT:

Approved this 22nd day of August, 2017


President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

The motion was seconded by Comm. Andrejek and unanimously approved.

Supt. Klier noted the publication requirements for the annual Treasurer's Report and Notice of Availability and advised that our Audit Report would be on the agenda for acceptance at the next meeting.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Supt. McKenna reviewed his previously distributed Buildings and Grounds Report. He noted that the revised Gazebo plans are currently being reviewed by the Community Development Department.

Recreation:

Supt. Cahill reviewed his previously distributed Recreation Report. The Board discussed the Pig Roast Event registration process, Youth Baseball's increased participation numbers and the Care Program's space constraints.

Ice Arenas:

Supt. Veller advised that the Ice Arena's are in the midst of their three week down time and are preparing for fall; his detailed Ice Arena program report would be available at the next meeting.

Policy:

Comm. Meehan moved and Comm. Cooley seconded the motion to waive the reading of the Intergovernmental Use of Facilities Agreement between the CORM and Park District. The motion was unanimously approved and there was topic discussion.

Comm. Meehan moved to approve as presented, the intergovernmental agreement between the CORM Fire Department and the Park District for use of Park District Facilities during a Community Emergency. The motion was seconded by Comm. Andrejek and unanimously approved.

REPORT OF OFFICERS

President – No report

Vice President - No report

Treasurer – No report

Secretary/Director – Dir. Charlesworth shared photos of the proposed cell tower antenna and noted that Central States Tower has published the notice of hearing. There was topic discussion regarding the requested changes by the CORM. She reported that the IDNR has notified us of a voucher entry for the Ice Arena Grant Project reimbursement.

Attorney– No report

RECOGNITION OF VISITORS

None

MATTERS FROM COMMISSIONERS

Comm. Bolash inquired about water fountains with water bottle fill attachments. There was topic discussion. Staff advised we are currently looking at this feature for Parks water fountains as replacements occur.

Comm. Bolash suggested summer camp ideas for older children, i.e. Junior counselor programs or some way to occupy junior high students while reinforcing leadership skills. Staff advised that we have previously offered this programming and it was found to be difficult to manage. There was topic discussion.

Comm. Meehan advised that her nephew's family has had problems with online program registration and age requirements. Staff discussed how the software program works and advised that she should call the recreation office to assist with registration. She noted that the registration deadline had expired on the Pig Roast Event previously posted on Facebook. Staff advised they would correct this on future postings.

Comm. Cooley noted some issues and opened a discussion concerning Hockey player's use of the Ice Arena locker rooms. There was topic discussion.

Comm. Bisesi advised that a resident contacted her asking for a trash receptacle to be placed between Portillos and the Library. She noted that it was determined that this location belongs to the City and she contacted Public Works. Staff advised that we would provide an additional trash receptacle near that location also.

Comm. O'Brien requested that program evaluation forms be sent to Pool Pass holders. There was topic discussion. Staff advised that this can be easily done.

NEW BUSINESS

Dir. Charlesworth requested that the Board meet with the landscape architect at Plum Grove Park to begin the Sept. 12th, 6:00 pm facility tour.

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Facility/Park Tour	September 12, 2017	6:00 pm
Board Meeting	September 12, 2017	7:30 pm
Facility/Park Tour	September 26, 2017	6:00 PM
Board Meeting	September 26, 2017	7:30 PM


ADJOURNMENT

There being no further business Comm. Cooley moved to adjourn. Comm. Andrejek seconded the motion which was unanimously approved at 8:40 pm.

Presented this 12th day of September, 2017

AYES:
NAYS:
ABSEN

Approved this 12th day of September, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners