

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, October 10, 2017.

The meeting was called to order by President Bisesi at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Donna Bisesi, President
Kevin O'Brien, Vice President
Bill Cooley, Treasurer
David Andrejek, Commissioner*
Liz Bolash, Commissioner
Christine Savino, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
Tim Klier, Superintendent of Finance
Conor Cahill, Supt. of Recreation
Brian McKenna, Supt. of Parks
Bob Veller, Supt. of Ice Arenas
Connie Kubik, Recording Secretary

ABSENT

Kimberley Meehan, Commissioner

SPECIAL BOARD ACTION

None

CONSENT AGENDA

Comm. O'Brien moved and Comm. Bolash seconded a motion to approve the previously distributed consent agenda of September 26, 2017. The motion passed unanimously.

FINANCE

The finances of the Park District are as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$292,044.29 in the general fund, \$2,204,670 in the IPDLAF account, \$2,233,366 in the Evergreen Bank Group Cornerstone money market account and \$351,274 in the BMO Harris prime money market plus account.

Comm. Cooley read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12500	City of Rolling Meadows	01-02-6214	5,982.27
		02-01-6312	8,606.10
		02-05-6514	2,610.90

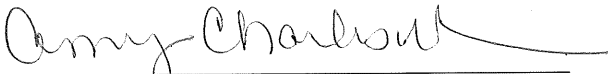
12501	Comm. Consol. Schl. District 15	02-02-6423	7,515.00
12502	Enerstar Inc.	02-05-6522	1,050.00
12503	G2 Consulting Group LLC	01-01-6012	3,700.00
12504	Groot Industries	02-01-6322	578.91
		02-05-6522	895.66
		01-02-1210	446.10
12505	Hockey Officials Scheduling	02-05-6520	13,514.00
12506	Jerry's Pro Shop	02-05-6541	1,039.98
		02-01-6313	170.00
		02-05-6512	363.00
12507	JML Overhead Door Inc.	02-05-6522	2,249.50
12508	Lowe's Business Account	02-05-6512	141.57
		02-01-6321	494.42
		01-02-6233	600.45
		01-02-6222	187.51
		01-02-1210	56.97
12509	NAC Supply Inc.	07-00-6410	4,972.20
12510	Northwest Electrical Supply	02-05-6512	1,031.96
		02-01-6321	273.26
12511	RMC Inc.	02-05-6522	3,684.38
		02-01-6322	386.00
12512	Sandy's Lawn & Tree Care Inc.	01-02-6224	10,327.50
12513	Service Sanitation Inc.	02-01-6322	1,450.00
12514	Team Reil Inc.	15-00-6541	2,993.00
12515	Verizon Wireless	01-02-6214	1,150.65
		02-01-6312	423.07
		02-05-6512	282.77
12516	Warehouse Direct Workplace	02-01-6321	3,326.08
Total General Fund Checks for October 10, 2017		<u>\$</u>	<u>80,503.21</u>

Presented the 10th day of October 2017

Approved the 10th day of October 2017


 President, Board of Park Commissioners

AYES:
 NAYS:
 ABSENT:

ATTEST: 
 Secretary, Board of Park Commissioners

After a Board question Comm. O'Brien seconded the motion which passed unanimously.

Supt. Klier discussed the previously distributed personal property replacement tax memo received from the IDR. He noted that the 50% PARC Grant fund distribution was recently received.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Supt. McKenna discussed the previously distributed bid tabulation for the Bike Path Paving Project and reviewed which bike paths were included in the project. After topic discussion Comm. Savino motioned to award the Bike Path Paving Project # 049 to Chadwick Contracting Company in the amount of \$120,836.75. Comm. O'Brien seconded the motion which was unanimously approved upon a roll call vote.

Dir. Charlesworth reviewed a previously distributed informational memo regarding adjusting the Fitness Arts tenant contract agreement. There was topic discussion.

*Comm. Andrejek entered the meeting at 7:50 PM.

Dir. Charlesworth opened a discussion regarding the Plum Grove Park Pool area renovations. She reviewed the following from the September 26th meeting discussion: bring the budget back down to the original estimate of approximately \$200,000; no additional fencing except in the front to prevent egress; utilizing Hitchcock Design Groups circle design flanked by trees for the center; addition of a pavilion similar to Florey Park, eliminate water feature and fire pit and no change to the playground equipment. She noted a Public information meeting is being held at Plum Grove Park on Tuesday, October 17th at 7:00 PM.

Recreation:

Dir. Charlesworth discussed the previously distributed 2017 Pool Report. She reviewed annual pool pass sales, daily admissions, swim team participation and expense/revenue monies. There was topic discussion. The consensus was to include the JEM contract renewal discussion on the next two meeting agendas. A straw poll indicated the majority of the Board would renew the JEM contract for next season.

Ice Arenas:

No Report

Policy:

Dir. Charlesworth reminded Commissioners Meehan, O'Brien and Andrejek of the committee review meeting for our General Policy Manual on November 14th at 6:30 pm.

REPORT OF OFFICERS

President – Comm. Bisesi noted the team building event tomorrow night. She asked that Board members and staff reimburse Comm. Andrejek for the expense.

Vice President – Comm. O'Brien discussed Kimball Hill #3 ballfield and complimented staff on how good it looked. Supt. McKenna reiterated some of the planned in house improvements for better drainage. He noted having a long time, high performance Parks Staff, Dan Simpson that can operate the equipment required to grade, change and maintain our fields. He discussed the current field equipment demo project and advised that the High School has asked us to assist in the repair of their fields.

Treasurer – No report

Secretary/Director – Dir. Charlesworth requested an RSVP for the Breakfast with Your Legislators on Oct. 13th at 7:30 am and the Celebrate Ability Gala on Friday Nov 3rd at 6:30 pm. She reported that State Conference is January 18th to 21st and discussed Commissioners attendance and the luncheon.

She shared a complimentary Thank you letter from Julie Sass for Kent Russell’s help with her Banquet Rental.

Dir Charlesworth gave a verbal report of a meeting with resident Bill Roberts, a cell tower opponent that wanted to be sure his thoughts were conveyed to the Board. She reviewed the items discussed at the meeting. There was topic discussion.

Attorney– No report

MATTERS FROM COMMISSIONERS

Comm. Bisesi complimented the staff on the Brewfest Event.

Comm. Savino inquired about having a Portable toilet at Cardinal Drive and North Salk Park. Dir. Charlesworth advised that typically the smaller neighborhood parks do not have porta potties. She noted that there are bathrooms across the way at Kimball Hill Park and portable units are always placed where events are held. She advised that we can review costs of having a portable bathroom at every park for next year. There was topic discussion.

Comm. Andrejek reported that he attended the CORM Hometown Hoedown.

Comm. Bisesi inquired if the fence at Sports Complex had been repaired. Supt. McKenna advised that he would check to be sure it was completed.

RECOGNITION OF VISITORS

None

NEW BUSINESS

Dir. Charlesworth advised that the Park District would be hiring Barbara Heller, Strategic Planning consultant to review, research, and conduct focus groups to establish goals, objectives and tactics updating the District’s Strategic Plan for the next five years.

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Board Meeting	October 24, 2017	7:30 PM
Board Meeting	November 14, 2017	7:30 PM

ADJOURNMENT

There being no further business Comm. Cooley moved to adjourn. Comm. Andrejek seconded the motion which was unanimously approved at 8:56 pm.

Presented this 24th day of October, 2017

AYES:
NAYS:
ABSEN

Approved this 24th day of October, 2017



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners