

**Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, March 13, 2018.**

The meeting was called to order by President Bisesi at 7:30 pm. After the pledge of allegiance the roll was taken.

**COMMISSIONERS PRESENT**

Donna Bisesi, President  
 Kevin O'Brien, Vice President  
 Bill Cooley, Treasurer\*  
 Liz Bolash, Commissioner  
 David Andrejek, Commissioner  
 Kimberley Meehan, Commissioner  
 Christine Savino, Commissioner

**STAFF PRESENT**

Amy Charlesworth, Executive Director  
 Conor Cahill, Supt. of Recreation  
 Brian McKenna, Supt. of Parks  
 Bob Veller, Supt of Ice Arenas  
 Connie Kubik, Recording Secretary

**CONSENT AGENDA**

Comm. Andrejek moved and Comm. Bolash seconded a motion to approve the previously distributed consent agenda of February 27, 2018. The motion passed unanimously.

**SPECIAL BOARD ACTION**

None

**FINANCE**

The financial summary of the Park District is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$294,435.52 in the general fund. The Park District investment summary is as follows: \$343,692 in the BMO Harris Bank prime money market plus account, \$2,040,110 in the Evergreen Bank Group Cornerstone money market account and \$3,038,881 in the Illinois Park District Liquid Asset Fund.

Comm. Andrejek read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
 CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12669	Amateur Hockey Association	02-05-6520	2,212.00
12670	Arlington Rental Inc.	02-05-6518	1,120.00
12671	City of Rolling Meadows	01-02-6214	385.69
		02-01-6312	2,619.71
		02-05-6514	2,266.71

12672	Direct Fitness Solutions	02-01-6322	1,082.00
12673	Enerstar Inc.	02-05-6522	2,100.00
12674	G&I Electric Company	02-01-6322	410.00
		02-04-6614	530.00
		01-02-6224	760.00
12675	Glenview Ice Center	02-05-6519	5,460.00
12676	Groot Inc.	02-01-6322	578.91
		02-05-6522	895.66
		01-02-1210	446.10
12677	Heller & Heller Consulting LLC	01-01-6012	4,800.00
12678	Hitchcock Design Inc.	15-00-6310	3,692.70
12679	Hockey Officials Scheduling	02-05-6520	8,202.00
12680	Park District Risk Management	01-01-6019	11,654.18
		02-01-6316	29,052.60
		01-01-2262	8,199.68
12681	Patten Industries Inc.	02-05-6522	1,573.00
		01-02-6212	973.70
12682	Steve Perille	02-02-6412	1,788.00
12683	RMC Inc.	02-05-6522	1,779.56
12684	Rolling Meadows Golden Years	02-02-2020	1,136.00
12685	Justin Snyder	02-02-2240	1,241.00
		02-02-4800	(220.95)
12686	SportsKids Inc.	02-02-6443	1,730.40
12687	Verizon Wireless	01-02-6214	754.80
		02-01-6312	428.87
		02-05-6512	285.28

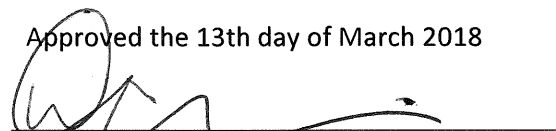
Total General Fund Checks for March 13, 2018

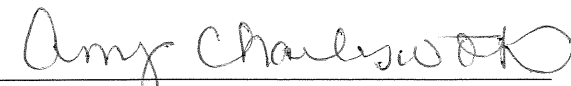
\$ 97,937.60

Presented the 13th day of March, 2018

AYES:  
NAYS:  
ABSENT:

Approved the 13th day of March 2018

  
\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:   
\_\_\_\_\_  
Secretary, Board of Park Commissioners

After a Board question Comm. Meehan seconded the motion which passed unanimously.

\*Comm. Cooley entered the meeting at 7:40 PM.

Supt. Klier reviewed the previously distributed first draft of the 2018/2019 Revenue Budget by fund and noted conservative increases of 1.25% and 1.017% for the Recreation and General funds respectively. There was topic discussion. He reported on property tax distributions. The Board discussed property tax refunds, the Special Recreation Fund, and a potential property tax freeze. Supt. Klier discussed the tax levy, fund balances and impact fees. There was Board discussion.

### COMMITTEE/STAFF REPORTS

#### Building and Grounds:

Supt. McKenna discussed the previously distributed bid tabulation and bid opening for the West Meadows Parking lot Project. After Board discussion Comm. Savino motioned to award the West Meadows Ice Arena Pavement Improvement Project # 047 to Abbey Paving in the amount of \$536,900.00. Comm. Andrejek seconded the motion which was unanimously approved upon a roll call vote.

Supt. McKenna discussed the purchase of Parks equipment through our intergovernmental pre bid programs. One, John Deere 4066R Compact Utility Tractor from Deere Company in the amount of: \$40,144.78 as pre bid by the Illinois Association of County Board Members 14-04-00777-A; this piece of equipment will be used for ballfield work and other utility applications;

One, SCAG 61" 25HP Kawasaki liquid cooled mower from Halloran Equipment in the amount of: \$10,747.00 utilizing governmental discount;

One, SCAG 72" 31HP Kawasaki liquid cooled – fuel injected mower from Halloran Equipment in the amount of: \$12,811.00 utilizing governmental discount; Both mowers are for the mow service fleet.

One, 2019 Ford F350 Dump truck from Bob Ridings Fleet Sales as pre bid by the State of Illinois purchase contract # 4017340, in the amount of: \$49,808.00; For Parks utility service.

After topic discussion Comm. Savino motioned to approve the purchase of the four new Parks equipment items as presented. The motion was seconded by Comm. O'Brien and unanimously approved upon a roll call vote.

Supt. McKenna reported on the Tot pool filter project at Sports Complex, the ADA concrete pad for the Amphitheatre in Kimball Hill Park, Tower repairs at West Meadows Ice Arena and the Plum Grove Park demolition project. Comm. Cooley noted that he would like drawings of the Plum Grove landscaping renovations posted on our website.

Dir. Charlesworth conducted a review of our Capital Improvement Plan, noting items completed and in process. She opened a discussion regarding hiring a firm to conduct a Parks and Recreation Master Plan as outlined in her Board summary of March 13<sup>th</sup>, 2018. There was topic discussion. The consensus was to issue an RFP to pursue a contract for a Comprehensive Parks and Recreation Master Plan.

Comm. Cooley suggested utilizing local school district's gymnasiums for public pickup games/programming to provide additional gymnasium space. ~~Two~~ <sup>one</sup> other Commissioners agreed and they discussed the rotating use of school gymnasiums. 4/10/18

Dir. Charlesworth reviewed our ADA Compliance Plan noting the completed items.

Recreation:

Supt. Cahill noted that the Spring/Summer catalog has been mailed out and Scott Paddack and Andrea Wilford had completed the Leadership Academy.

The Board discussed the Sponsorship Packet information and advertising. Comm. Meehan inquired about multi language marketing. Staff advised that this has not been implemented.

Ice Arenas:

No Report

Policy:

None

**REPORT OF OFFICERS**

President – No report

Vice President – Comm. O'Brien noted that JEM is hiring pool staff.

Treasurer – No report

Secretary/Director – Dir. Charlesworth reported that Central States Tower emailed her to advise that they had obtained the required easements.

Attorney– No report

**MATTERS FROM COMMISSIONERS**

Comm. Meehan inquired about an access road to Kimball Hill Park from Kirchoff Road. There was topic discussion.

Comm. Bisesi reported that our outdoor basketball nets are worn and shared an email from a resident that was dissatisfied with the Basketball team's draft.

**RECOGNITION OF VISITORS**

None

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

**EXECUTIVE SESSION ACTION**

None

**SCHEDULE OF MEETINGS**

Board Meeting

April 10, 2018 7:30 PM

**ADJOURNMENT**

There being no further business Comm. Bolash moved to adjourn. Comm. Andrejek seconded the motion which was unanimously approved at 9:00 PM.

Presented this 10<sup>th</sup> day of April, 2018

AYES:  
NAYS:  
ABSEN

Approved this 10th day of April, 2018

  
\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Park Commissioners