

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, May 08, 2018.

The meeting was called to order by President Bisesi at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Donna Bisesi, President
Bill Cooley, Treasurer
David Andrejek, Commissioner
Liz Bolash, Commissioner
Christine Savino, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
Tim Klier, Supt. of Finance
Conor Cahill, Supt. of Recreation
Brian McKenna, Supt. of Parks
Bob Veller, Supt. of Ice Arenas
Connie Kubik, Recording Secretary
Dominic Calderisi, Safety/Project Manager

COMMISSIONERS ABSENT

Kevin O'Brien, Vice President
Kimberley Meehan, Commissioner

SPECIAL BOARD ACTION

Comm. Bisesi declared the meeting open to the public for discussion for the 2018/2019 Budget and Appropriations Ordinance 397. Copies were available for the public. There being no questions or comments from the audience Comm. Cooley moved to close the public hearing. The motion was seconded by Comm. Andrejek and passed unanimously by those present.

CONSENT AGENDA

Comm. Cooley moved and Comm. Bolash seconded a motion to approve the previously distributed consent agenda of April 24, 2018. The motion passed unanimously by those present.

FINANCE

The financial summary of the Park District is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$342,480.33 in the general fund. The Park District investment summary is as follows: \$850,586 in the BMO Harris Bank prime money market plus account, \$2,042,668 in the Evergreen Bank Group Cornerstone money market account and \$3,812,726 in the Illinois Park District Liquid Asset Fund.

Comm. Cooley read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

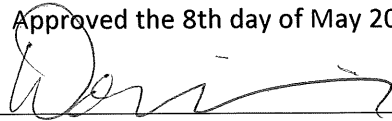
CHECK #	PAYEE	ACCOUNT	AMOUNT
12729	4FX Spirit Apparel	02-01-2020	1,094.00
12730	Amatuer Hockey Association	02-01-2020	9,892.00
12731	Arthur Clesen Inc.	01-01-2020	6,377.14

12732	Care Program	02-01-2020	6,436.24
12733	Collins Plumbing & Jetting Inc.	01-01-2020	1,505.00
12734	Commercial Specialties Inc.	02-01-2020	1,280.00
12735	Direct Fitness Solutions LLC	02-01-2020	1,492.89
12736	Enerstar Inc.	02-01-2020	1,290.00
12737	Fox Valley Fire & Safety	02-01-2020	1,993.00
12738	G&I Electric Co.	02-01-2020	5,593.00
12739	Groot Inc.	02-01-6322	578.91
		02-05-6522	895.66
		01-02-1210	446.10
12740	Hitchcock Design Inc.	15-00-2020	3,931.48
12741	Hockey Officials Scheduling	02-01-2020	14,946.00
12742	HOH Water Technology Inc.	02-01-2020	1,597.50
12743	Jeff Ellis Management LLC	02-04-6630	30,334.00
12744	Jerry's Pro Shop	02-01-2020	2,545.00
12745	Pure Imagination Inc.	01-01-6012	1,260.00
12746	RMC Inc.	15-00-2020	20,508.33
		02-01-2020	3,529.46
		02-05-6522	1,061.00
12747	Scharm Floor Covering	15-00-2020	11,742.00
12748	Sikich Professional Services	06-00-2020	2,900.00
12749	Verizon Wireless	01-01-2020	757.36
		02-01-2020	777.96
12750	Wood Werks Supply Inc.	02-01-2020	2,499.00
Total General Fund Checks for May 8th, 2018			\$ 137,263.03

Presented the 8th day of May, 2018

AYES:
NAYS:
ABSENT:

Approved the 8th day of May 2018



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

Comm. Andrejek seconded the motion which passed unanimously by those present.

Supt. Klier reviewed the previously distributed changes between the Draft and Final Budget for Fiscal Year 2019. There was topic discussion.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Dir. Charlesworth reviewed the reference research for Planning Resources Inc. and discussed the Board selection of their Comprehensive Master Plan proposal. There was discussion concerning the logistics of the surveys, reporting protocol and the expenditure of funds for this Master Plan.

Comm. Savino moved and Comm. Bolash seconded a motion to approve Planning Resources, Inc. for the development of a Parks & Recreation Master Plan at a total cost of \$66,600. The motion passed unanimously by those present.

Supt. McKenna-No report.

Recreation:

Supt. Cahill noted that Staff completed a successful building lockdown drill on Monday at the Community Center. He highlighted ongoing Staff training. There was topic discussion. Dir. Charlesworth noted the Capital Improvement funds for new Preschool door knobs and locks. Supt. McKenna noted the GroupMe app for sending direct group messages in an emergency.

Supt. Cahill reported that Preschool graduation is the 24th and 25th; Rita is currently proofing the Fall catalog utilizing the new editing software that allows several people to access and edit the catalog at the same time and a new Junior intern will be starting on Monday.

Ice Arenas:

Supt. Veller noted that Spring Hockey will be ending in two weeks.

Policy:

None

REPORT OF OFFICERS

President – No report

Vice President – No report

Treasurer – No report

Secretary/Director – Dir. Charlesworth reminded the Board of the Circle of Success recognition dinner on May 31st and requested an RSVP. She noted the previously distributed correspondence sent to Commissioners regarding the Dance program. There was discussion regarding past and present dance programming and Recreational dance.

Attorney– No report

RECOGNITION OF VISITORS

The Board welcomed Dominic Calderisi, new full time Safety Coordinator/Project Manager. He discussed his previous employment and there was discussion.

MATTERS FROM COMMISSIONERS

Comm. Savino mentioned that the Home Run Derby/Pitch, Hit, Run event had better turnout than last year. She complimented Staff on the superb maintenance of the ball fields, noting that the work on Kimball Hill 3 was noticeable especially in consideration of the rain. She requested that ballfield maintenance Staff be informed of her comments.

Supt. McKenna reiterated a recent phone inquiry from Northbrook Park District expressing admiration of the great condition of our ball fields.

Comm. Cooley advised he attended the Hoffman Estates Ice Show and complimented Staff on our Ice Show extravaganza.

Comm. Bisesi inquired if the replacement phones at the Community Center are going out to bid. Dir. Charlesworth advised that it depends on whether it will be over the \$25,000 bid threshold.

She thanked Staff for repairing the backstop at McKenzie Field and shared an email inquiry from a non-profit organization collecting used sports equipment; she suggested placing boxes in each of the buildings for collections.

She noted that Commissioners Meehan and O'Brien were absent as they were attending the High School awards presentation.

Comm. Bisesi inquired about Commissioners attendance for the May 22nd annual meeting. There was topic discussion. Comm. Andrejek moved and Comm. Cooley seconded a motion to move the Annual meeting from May 22nd to June 12th. The motion passed unanimously by those present.

NEW BUSINESS

None

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Board Meeting	May 22, 2018	7:30 PM
Board Meeting-Annual Election	June 12, 2018	7:30 PM

ADJOURNMENT

There being no further business Comm. Andrejek moved and Comm. Cooley seconded the motion to adjourn which was unanimously approved at 8:15 PM by those present.

Presented this 22nd day of May, 2018

AYES:
NAYS:
ABSEN

Approved this 22nd day of May, 2018



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners