

Minutes of a Regular Meeting, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, **September 11, 2018.**

The meeting was called to order by President O'Brien at 7:30 pm. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Kevin O'Brien, President
Bill Cooley, Vice President
Liz Bolash, Treasurer
David Andrejek, Commissioner Conor,
Donna Bisesi, Commissioner
Kimberley Meehan, Commissioner
Christine Savino, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
Tim Klier, Supt. of Finance
Brian McKenna, Supt. of Parks
Conor Cahill, Supt. of Recreation
Bob Veller, Supt. of Ice Arenas (arrived at 7:50 PM)
Connie Kubik, Recording Secretary
Dominic Calderisi, Safety/Project Manager

ALSO PRESENT

Dan Berg, Sikich, LLP
Tom Swicki, Sikich, LLP

SPECIAL BOARD ACTION

None

CONSENT AGENDA

Director Charlesworth noted that there were no new alcohol requests for the Consent Agenda. Comm. Savino moved and Comm. Meehan seconded a motion to approve the previously distributed consent agenda of August 28, 2018. The motion passed unanimously.

FINANCE

The financial summary of the Park District is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$664,931.41 in the general fund. The Park District investment summary is as follows: \$834,144 in the BMO Harris Bank prime money market plus account, \$2,046,532 in the Evergreen Bank Group Cornerstone money market account and \$3,209,251 in the Illinois Park District Liquid Asset Fund.

Comm. Bolash read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
12875	Abbey Paving & Sealcoating Co.	15-00-6530	107,889.52
12876	Altorfer	15-00-6540	73,100.00
12877	James Auchinleck Jr.	02-02-6403	1,034.88
12878	Becker Arena Products Inc.	02-05-6512	1,337.54

		02-05-6550	5,750.00
12879	Biltmore Refrigeration & Sales	02-01-6322	1,412.00
12880	City of Rolling Meadows	01-02-6214	5,465.36
		02-01-6312	20,824.16
		02-05-6514	2,649.29
12881	Enerstar Inc.	02-05-6522	1,900.00
12882	Excalibur Technology Corp.	01-01-6012	1,284.50
12883	G&I Electric Co.	02-01-6322	1,330.00
		02-05-6522	1,325.00
12884	G2 Consulting Group LLC	01-01-6012	1,823.75
12885	Hockey Officials Scheduling	02-05-6520	12,178.00
12886	Homer Industries	08-00-6410	3,900.00
12887	Jerry's Pro Shop	02-05-6541	15,335.00
		02-05-6544	100.00
12888	NuToys Leisure Products	15-00-6530	24,034.00
12889	Park District Risk Management	01-01-6019	11,663.11
		02-01-6316	28,431.25
		01-01-2262	8,015.41
12890	Planning Resources Inc.	01-01-6012	16,814.34
12891	RMC Inc.	02-05-6522	2,786.76
12892	Rolling Meadows Golden Years	02-02-2020	531.50
		02-02-6406	938.00
12893	Rolling Meadows Police Dept.	01-02-6211	4,799.44
12894	Service Sanitation Inc.	02-01-6322	1,390.00
12895	Sikich Professional Services	06-00-6317	3,300.00
12896	Techstar America Corporation	02-01-6311	220.95
		01-01-6024	2,369.89
12897	Verizon Wireless	01-02-6214	885.29
		02-01-6312	427.62
		02-05-6512	284.73
12898	W-T Group LLC	08-00-6310	6,206.25

Total General Fund Checks for September 11th, 2018	\$ 371,737.54
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Presented the 11th day of September, 2018

AYES:
NAYS:
ABSENT:

Approved the 11th day of September 2018



President, Board of Park Commissioners

ATTEST: 

Secretary, Board of Park Commissioners

Comm. Meehan seconded the motion which passed unanimously.

There was no Finance Superintendent's Report.

Dir. Charlesworth introduced Dan Berg and Tom Siwicki from Sikich. Mr. Berg led a walkthrough of the previously distributed Financial Report for fiscal year 2017/2018. He reviewed the Management's Discussion and Analysis, Statement of Net Position, Statement of Activities, the Balance Sheet, Auditor's Communication to the Board of Commissioners and Management Letter. He explained how an audit is typically conducted and the various reports contained within the audit; discussed various financial statement opinions and future accounting pronouncements. He answered Board questions. The Park Board thanked Mr. Berg for the presentation. Mr. Berg and Mr. Siwicki exited the meeting.

Supt. Veller entered the meeting at 7:50 PM.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Comm. Andrejek asked for the Building and Grounds Report. Supt. McKenna advised that the departmental reports are provided at the second meeting of the month but he could answer any questions the Board may have. There were no other questions.

Comm. Savino stated that she noticed WT Engineering around the amphitheater area the other day. Supt. McKenna advised we are still waiting to hear from MWRD.

There were no other comments.

Recreation:

Supt. Cahill noted that the pool is closed. Supt. McKenna advised the pool would be filled with ballast water by November. There were no other questions or comments.

Ice Arenas:

None

Policy:

None

REPORT OF OFFICERS

President – Comm. O'Brien complimented the Park District on its strong position within the City. He noted the City's focus groups have commented that the Park District is a strong draw for the City.

Comm. O'Brien asked Dir. Charlesworth where we were at with Planning Resources community survey. She advised that she had proofed a final layout and it is being translated into Spanish.

Vice President – None

Treasurer – Comm. Bolash inquired about the age groupings for Teen Night Events, and programming. There was discussion regarding the age breakdowns and Dir. Charlesworth advised the ages were going to be revised for next year. Comm. Bisesi asked if there was preregistration and Dir. Charlesworth replied there was.

Secretary/Director – Dir. Charlesworth noted the following correspondence:

- A Kimball Hill neighbor that inquired if the ThorGuard was working; she advised that service has been scheduled.
- Mr. Roberts reply to Comm. O'Brien's response letter concerning the cell tower. Comm. Bisesi asked about the cell tower plans; Dir. Charlesworth advised they are in permitting phase.

Attorney – None

MATTERS FROM COMMISSIONERS

None

RECOGNITION OF VISITORS

None

NEW BUSINESS

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Comm. O'Brien noted that we would defer the September 25th Parks Tour until after Planning Resources has completed their Parks evaluations.

Board Meeting	September 25, 2018	7:30 PM
Board Meeting	October 8, 2018	7:30 PM

ADJOURNMENT

There being no further business, Comm. Bisesi moved, seconded by Commissioner Savino to adjourn the meeting at 8:05 PM. The motion was unanimously approved.

Presented this 25th day of September 2018

AYES:

NAYS:

ABSENT:

Approved this 25th day of September, 2018



 President, Board of Park Commissioners

ATTEST:



 Secretary, Board of Park Commissioners