

Minutes of a Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, **January 8, 2019.**

The meeting was called to order by Vice President Cooley at 7:30 PM. After the pledge of allegiance the roll was taken.

COMMISSIONERS PRESENT

Bill Cooley, Vice President
Liz Bolash, Treasurer
David Andrejek, Commissioner
Donna Bisesi, Commissioner
Christine Savino, Commissioner
Kimberley Meehan, Commissioner

STAFF PRESENT

Amy Charlesworth, Executive Director
Tim Klier, Supt. of Finance
Conor Cahill, Supt. of Recreation
Bob Veller, Supt. of Ice Arenas
Connie Kubik, Recording Secretary
Dominic Calderisi, Safety/Project Manager

COMMISSIONERS ABSENT

Kevin O'Brien, President

ALSO PRESENT

Stephani Ennis, Resident
Emily Ford, Resident

SPECIAL BOARD ACTION

Comm. Bolash moved to waive the reading of Ordinance 401, \$2,500,000 General Obligation Limited Tax Park Bonds, Series 2019. The motion was seconded by Comm. Savino and unanimously approved by those present.

Dir. Charlesworth explained that this bond issue will finance 2020 and 2021 capital improvements.

Comm. Bisesi moved to approve Ordinance 401, an Ordinance providing for the issue of not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds, Series 2019, of the Rolling Meadows Park District, Cook County, Illinois, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. The motion was seconded by Comm. Meehan and unanimously approved upon a roll call vote by those present.

CONSENT AGENDA

Comm. Andrejek moved and Comm. Savino seconded a motion to approve the previously distributed consent agenda. The motion passed unanimously by those present.

FINANCE

The financial summary of the Park District is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$214,226.86 in the general fund. The Park District investment summary is as follows: \$177,195 in the BMO Harris Bank prime money market plus account, \$1,852,713 in the Evergreen Bank Group Cornerstone money market account and \$2,434,499 in the Illinois Park District Liquid Asset Fund.

Comm. Bolash read and moved to approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
13008	Amateur Hockey Association	02-05-6520	1,792.00
13009	Arlington Heights Ford	01-02-6212	1,277.59
13010	Care Program	02-07-7230	9,684.73
		02-07-7250	8,605.00
13011	City of Rolling Meadows	01-02-6216	2,654.43
		01-02-6213	3,401.25
		01-02-6214	374.78
		02-01-6312	5,229.99
		02-05-6514	2,677.21
13012	Fox Valley Fire & Safety	02-05-6522	2,910.00
13013	G&I Electric Company	02-01-6322	1,090.00
		01-02-6224	190.00
		02-05-6522	671.00
13014	G2 Consulting Group LLC	01-01-6012	1,250.00
13015	Glenview Ice Center	02-05-6519	5,366.59
13016	Groot Inc	02-01-6322	314.96
		02-05-6522	895.66
		01-02-1210	446.10
13017	Hockey Officials Scheduling	02-05-6520	17,710.00
13018	Hoffman Estates Park District	02-05-6519	2,925.00
13019	Lowe's Business Account	01-02-6223	440.04
		02-01-6321	188.12
		01-02-6221	62.64
		01-02-6222	27.51
		02-01-6614	40.02
		01-01-6317	54.78
13020	Park Ridge Park District	02-05-6519	2,760.00
13021	RMC Inc	02-05-6522	2,748.67
13022	Rolling Meadows Golden Years	02-02-2020	1,815.00
		02-02-6406	1,200.00
13023	Scharm Floor Covering	15-00-6530	18,438.93
13024	Techstar America Corporation	02-01-6323	2,500.00
		02-02-6480	13,900.00
		01-00-4900	(500.00)
13025	TPI/Total Plastics Inc	02-05-6512	1,525.00
13026	Verizon Wireless	01-02-6214	774.91
		02-01-6312	828.30

13027	Warehouse Direct Workplace	02-01-6321	3,038.88
		02-01-6322	192.23

Total General Fund Checks for January 8th, 2019	\$ 119,501.32
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Presented the 8th day of January, 2019

AYES:
NAYS:
ABSENT:

Approved the 8th day of January 2019



President, Board of Park Commissioners

ATTEST: 
Secretary, Board of Park Commissioners

Comm. Meehan seconded the motion which passed unanimously by those present.

Comm. Bisesi inquired about the Techstar check. Supt. Klier explained that it was for the purchase of a copier which will be added into the rotation, replacing the oldest unit.

Supt. Klier reviewed the previously distributed informational 2019-2020 Budget Development Calendar. He noted adoption of the budget in May.

COMMITTEE/STAFF REPORTS

Building and Grounds:

Comm. Andrejek introduced a previously distributed review letter from MWRD regarding the permit application for Plum Grove Park. Dir. Charlesworth explained that she wanted the Board to see the comprehensive scrutiny of the MWRD response and permitting process. There was topic discussion.

No Building and Grounds Report.

Recreation:

No Recreation Report

Ice Arenas:

No Ice Arena Report

Policy:

Comm. Savino introduced the previously distributed Board Summary regarding compensation and health insurance. Dir. Charlesworth explained the policy where employees opting out of the District provided health insurance would receive a monetary incentive. There was topic discussion. Comm. Savino moved and Comm. Bisesi seconded that the Board of Park Commissioners approve the Health Insurance Opt out Policy amending Section 4.2 of the Personnel Policy Manual. The motion was unanimously approved by those present.

Comm. Savino moved and Comm. Bolash seconded that the Board of Park Commissioners approve the Personnel Policy Manual as presented. The motion was unanimously approved by those present.

Comm. Savino introduced a previously distributed board summary regarding the semi-annual review and approval for the release and destruction of Executive Session minutes. Comm. Savino read and moved, seconded by Comm. Bolash that the Board of Park Commissioners approve the release of Executive Session minutes 2/11/14, 2/25/14, 3/11/14, 7/22/14, 7/28/15 to destroy recordings dated 12/13/16 and 2/28/17, and to maintain the confidentiality of all other Executive Session Meeting minutes. The motion was unanimously approved by those present.

REPORT OF OFFICERS

President – None

Vice President – None

Treasurer – None

Secretary/Director – Dir. Charlesworth reported on the following items:

-An email from a resident reporting that the gate for the cell tower fencing was ajar. Staff checked it and found it secured.

-A report that a picnic table was in the pond. It was frozen in place and staff removed it when the weather warmed.

-A resident that complained about water pooling on the bike path and did not like the backfilling of dirt along the sides of the path. It had been raining all day and the noted spots did finally drain off; backfilling was done for safety to prevent roller blade or stroller falls/accidents.

-A thank you note and gift of Frango mints from Pat Grein, a part time Care employee, in response to a gift card she received from the Park District for her 20th anniversary.

Dir. Charlesworth reminded the Board of State Conference at the end of the month and asked all to advise which days they would be attending by Monday. She advised she would email more information and noted that the conference brochure is out. Comm. Cooley commented on the scheduling app for conference workshops.

Comm. Bisesi suggested putting pet friendly salt on the bike paths. Dir. Charlesworth advised we can look into it and noted that the water had sheeted off.

Attorney – None

MATTERS FROM COMMISSIONERS

Comm. Bisesi inquired about the survey results from Planned Resources. Dir. Charlesworth advised that results would be available the end of January or early February. Comm. Bisesi asked if we would know in advance and Dr. Charlesworth advised that we would; that Planning Resources will arrange a presentation for the Board that we can accept and publish on our website and Facebook page. Comm. Bisesi commented that she wants notice of the Board presentation so residents can attend.

Comm. Bolash inquired about the Executive Director review schedule. Dir. Charlesworth advised that it has been at the first meeting of February; the Board will form a Personnel Committee and convene in Executive session for discussion.

RECOGNITION OF VISITORS

Comm. Cooley welcomed visitors and thanked them for attending our meeting: Dominic Calderisi-Park District employee, Stephanie Ennis-Candidate for Park Board Commissioner, and Emily Ford-Candidate for Park Board Commissioner

NEW BUSINESS

None

EXECUTIVE SESSION

None

EXECUTIVE SESSION ACTION

None

SCHEDULE OF MEETINGS

Board Meeting	January 22, 2019	7:30 PM
Board Meeting	February 12, 2019	7:30 PM

ADJOURNMENT

There being no further business, Comm. Andrejek moved, seconded by Commissioner Bolash to adjourn the meeting at 7:55 PM. The motion was unanimously approved by those present.

Presented this 22nd day of January 2019

AYES:

NAYS:

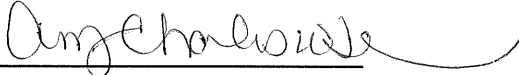
ABSENT:

Approved this 22nd day of January, 2019



 President, Board of Park Commissioners

ATTEST:



 Secretary, Board of Park Commissioners