

**Minutes of a Regular Meeting**, Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, **February 26, 2019.**

The meeting was called to order by Vice President Cooley at 7:30 pm. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Bill Cooley, Vice President  
David Andrejek, Commissioner  
Donna Bisesi, Commissioner  
Kimberley Meehan, Commissioner

**COMMISSIONERS ABSENT**

Kevin O'Brien, President  
Liz Bolash, Treasurer  
Christine Savino, Commissioner

**STAFF PRESENT**

Amy Charlesworth, Executive Director  
Tim Klier, Supt. of Finance  
Brian McKenna, Supt. of Parks  
Conor Cahill, Supt. of Recreation  
Bob Veller, Supt. of Ice Arenas  
Connie Kubik, Recording Secretary  
Dominick Calderisi, Safety/Project Manager

**ALSO PRESENT**

Stephani Ennis, Resident  
Emily Ford, Resident

**SPECIAL BOARD ACTION**

Planning Resources Community Survey presentation of results was rescheduled for the March 12<sup>th</sup> meeting. After topic discussion the following schedule was created: Board review of the results to be April 9<sup>th</sup> with tentative approval on April 23<sup>rd</sup> or May 14<sup>th</sup>.

**APPROVAL OF MINUTES**

Comm. Bisesi moved and Comm. Andrejek seconded that the Board of Park Commissioners approve the Minutes of the Regular Meeting of February 12th, 2019. The motion passed unanimously by those present.

**FINANCE**

Comm. Bisesi read and moved, seconded by Comm. Andrejek that the Board of Park Commissioners approve the following previously distributed resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	ACCOUNT	AMOUNT
13064	Arthur Clesen Inc.	01-02-6221	1,266.25
13065	Becker Arena Products Inc.	02-05-6512	2,734.39
13066	CallOne	01-02-6214	1,809.12
		01-02-6216	53.04
		02-01-6312	2,326.11
		02-05-6514	605.73

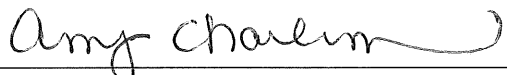
13067	Care Program	02-07-7230	9,863.69
13068	City of Rolling Meadows	01-02-6216	7,963.29
		01-02-6213	14,128.70
		15-00-6530	25,410.93
		02-04-6614	5,177.47
13069	Constellation New Energy	02-05-6514	2,853.79
		02-01-6312	1,518.05
		01-02-6214	390.59
13070	J-Systems Inc.	02-05-6550	1,791.00
13071	Nicor Gas	02-05-6514	1,400.88
		02-01-6312	633.26
		01-02-6214	433.89
13072	Park District Risk Management	02-01-6315	35.00
		01-01-6019	11,762.58
		02-01-6316	31,985.38
		01-01-2262	8,771.46
13073	Park Ridge Park District	02-05-6519	2,760.00
13074	RMC Inc.	02-05-6522	5,889.08
Total General Fund Checks for February 26, 2019			\$ 141,563.68

Presented the 26th day of February 2019

AYES:  
NAYS:  
ABSENT:

Approved the 26th day of February 2019

  
\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:   
\_\_\_\_\_  
Secretary, Board of Park Commissioners

The motion passed unanimously by those present.

Dir. Charlesworth and Supt. Klier reviewed the previously distributed 2019/2020 Full-time employee salary ranges, positions and classification adjustments. After topic discussion Comm. Meehan moved that the Board of Park Commissioners approve the 2019/2020 Full time salary recommendations as presented. The motion was seconded by Comm. Bisesi and unanimously approved by those present.

Dir. Charlesworth reviewed the previously distributed 2019/2020 Part-time and Seasonal employee hourly wage ranges. After topic discussion Comm. Andrejek moved that the Board of Park Commissioners approve the 2019/2020 Part-time and Seasonal employee hourly wage ranges as presented. Comm. Meehan seconded the motion which was unanimously approved by those present.

Comm. Bisesi introduced the updated Park District Organizational chart.

Dir. Charlesworth reviewed the previously distributed Park District Organizational Chart. Comm. Bisesi moved that the Board of Park Commissioners approve the Park District Organizational Chart as presented. Comm. Andrejek seconded the motion which was unanimously approved by those present.

Dir. Charlesworth noted that all job descriptions had been reviewed, updated and sent to Commissioners under separate cover. There was topic discussion.

Supt. Klier reviewed his previously distributed Finance Report. He reported that the first installment of 2018 property tax bills are due March 1<sup>st</sup> and noted the closing statement for the Lamont Park District bond investment purchase.

**COMMITTEE/STAFF REPORTS**

**Building and Grounds:**

Comm. Andrejek introduced Supt. McKenna's previously distributed Building and Grounds Report. Supt. McKenna updated the Board regarding Florey Park tree removals, a power outage last Sunday at West Meadows and the Plum Grove Park Landscape Project. He noted that Staff has been focusing on indoor work.

**Ice Arenas:**

Comm. Meehan introduced the previously distributed Recreation Reports. Supt. Veller updated the Board regarding the electric Olympia and Supt. McKenna noted that the West Meadows indoor air monitoring system will be updated. There was discussion concerning the electric/gas Olympia trial. He noted that the Ice Show is coming up on April 26<sup>th</sup> and the Ice Arenas are transitioning from Winter to Spring programming.

**Recreation:**

Supt. Cahill reviewed his previously distributed Recreation Report. He highlighted the Daddy/Daughter Dance and Taste of Town events. He reported that a new Event Coordinator was hired and the open Facility Rental position was filled with an internal promotion; he advised the Adult/Senior Supervisor will be retiring. There was topic discussion concerning the retirement and replacement of the Adult Supervisor, Daddy/Daughter Dance and Adult Prom Events. He reported on the E pact training for Preschool and Camps, noted our first successful preschool open house and mentioned that the Spring/Summer catalog is coming out shortly. There was discussion regarding Slammin' Saturday.

**Policy:**

No Report

**REPORT OF OFFICERS**

President – None

Vice President – None

Treasurer – None

Secretary/Director – Dir. Charlesworth reported that the tenant at Plum Grove Park has given notice that she will be vacating due to retirement and advised of the potential to evaluate the space for future use.

Attorney – None

**MATTERS FROM COMMISSIONERS**

None

**RECOGNITION OF VISITORS**

Comm. Cooley welcomed visitors Stephanie Ennis and Emily Ford, Candidates for Park Board Commissioner.

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

**EXECUTIVE SESSION ACTION**

None

**SCHEDULE OF MEETINGS**

Board Meeting	March 12, 2019	7:30 PM
Board Meeting	April 9, 2019	7:30 PM

**ADJOURNMENT**

There being no further business, Comm. Meehan moved to adjourn. Comm. Andrejek seconded the motion, which was unanimously approved at 8:25 PM.

Presented this 12<sup>th</sup> day of March, 2019

AYES:  
NAYS:  
ABSENT:

Approved this 12<sup>th</sup> day of March, 2019

  
\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:   
\_\_\_\_\_  
Secretary, Board of Park Commissioners