

Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Community Center, 3705 Pheasant Drive, on **February 13, 2024.**

President Ford called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

COMMISSIONERS PRESENT

Emily Ford, President

Liz Bolash, Vice President

Bill Cooley, Commissioner

Kimberley Meehan, Commissioner

Matt Postma, Commissioner

Jay Sullivan, Commissioner

COMMISSIONERS ABSENT

Mark Votruba, Treasurer

STAFF PRESENT

Kevin Romejko, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. of Finance & IT

Bob Veller, Supt. of Ice Arenas

Alison Reicher, Mgr. Of Human Resources
& Employee Engagement

Dominic Calderisi, Safety Coordinator
& Project Manager

Liz Dalessandro, Recording Secretary

SPECIAL BOARD ACTION

None

RECOGNITION OF VISITORS

None

CONSENT AGENDA

Comm. Cooley moved, seconded by Comm. Meehan, the Board of Park Commissioners approve the previously distributed consent agenda. Comm. Ford opened the floor for any questions. Comm. Sullivan mentioned he attended a session at the IAPD/IPRA Soaring to New Heights Conference that was led by a lawyer who recommended passing consent agendas through a roll call vote instead of with a voice vote as we have been. He does not intend for this information to change procedure today but thinks it should be considered for future meetings. Dir. Romejko advised he would look further into this and thanked him for bringing this to his attention. Comm. Ford moved forward with voting on today's consent agenda. The motion was unanimously approved.

FINANCE

The financial summary of the Park District as of January 31, 2024 is as follows: zero in the payroll account, \$25,000 in the administrative account, \$102,873.04 in the general fund. The Park District investment summary as of January 31, 2024 is as follows: \$429,991 in the BMO Harris Bank prime money market plus account, \$107,622 in the Evergreen Bank Group Cornerstone money market account, \$9,518,719 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Ford read and moved, seconded by Comm. Bolash, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND ON FEBRUARY 13, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
14945	Altorfer Industries	\$1,679.66
14946	James Auchinleck, Jr.	\$2,183.94
14947	B2B Technologies	\$18,149.38
14948	City of Rolling Meadows	\$5,907.32
14949	Comcast Business	\$4,300.00
14950	Community Consolidated School District 15	\$13,347.00
14951	Constellation	\$6,018.37
14952	Fencing Sports Club/Tracy Lapshin	\$1,477.50
14953	General Mechanic Services (Premistar)	\$9,243.26
14954	Groot Inc.	\$2,344.15
14955	Hitchcock Design, Inc.	\$14,882.01
14956	JC Light, LLC.	\$1,169.79
14957	O'Brien Construction, LLC.	\$3,562.00
14958	Park District Risk Management Agency	\$48,713.05
14959	Plansource	\$1,980.42
14960	Quill Corporation	\$1,400.36
14961	Sikich, LLP.	\$1,883.00
14962	Sterling Network Integration	\$1,608.65
14963	Three Blind Mice Logistics, Inc.	\$4,929.00
14964	Verizon Wireless	\$1,602.76

Total General fund Checks for February 13th, 2024

\$146,381.62

AYES: 6
 NAYS: 0
 ABSENT: 1

Presented the 13th day of February 2024

Approved the 13rd day of February 2024


 President, Board of Park Commissioners

ATTEST: 
 Secretary, Board of Park Commissioners

Motion was unanimously approved by all present.

UNFINISHED OR CONTINUING BUSINESS

None.

NEW BUSINESS

Comm. Ford introduced the first item of new business, the Approval of FY2024-25 Part-Time Wage Ranges, and invited Mgr. Reicher to detail the upcoming changes in wage ranges. Comm. Meehan moved, and was seconded by Comm. Cooley, to approve the FY2024-25 Part-Time Wage Ranges. The motion was unanimously approved by all present.

Comm. Ford then introduced the next item, the Approval of FY2024-25 Full-Time Organizational Chart. Dir. Romejko identified the changes being made to the organizational chart. Comm. Postma moved to approve the FY2024-25 Full-Time Organizational Chart and was seconded by Comm. Meehan. Comm. Ford opened the floor to questions and discussion. Comm. Bolash asked if the changes to the organizational chart are changes in title or if duties were also moved around, in reference to the changes under Supt. Cahill. He confirmed there was a restructuring of duties. There was topic discussion regarding further details and justifications behind the newly restructured organizational chart. Following this discussion, voting commenced. The motion was approved unanimously by all present.

Comm. Ford introduced the final item of new business, the Approval of FY2024-25 Full-Time Wage Ranges and Wage Increase Recommendation. Dir. Romejko took a moment to go over the recommended changes with the Board. Comm. Sullivan then moved, seconded by Comm. Postma, to approve the FY2024-25 Full-Time Wage Ranges and Wage Increase Recommendation. Comm. Ford opened the floor to questions and discussion. Comm. Sullivan asked how 4.25% was decided upon and how it related to other nearby districts. Dir. Romejko advised on the calculation and commented on wanting to stay competitive. Comm. Cooley asked what "FTE" stood for in the chart shown in the previously distributed Board Memorandum. Dir. Romejko advised it stood for "Full Time Equivalent." Comm. Bolash wanted to acknowledge that the Board cares about employees, and she also wanted to have a deeper discussion regarding the Manager of HR & Employee Engagement position becoming a Superintendent level position. There was topic discussion amongst Board and Staff regarding the proposed update, how it relates to the overall growth of the position and District, and the sustainability of the updated wage range. Comm. Ford concluded the conversation and moved forward with voting. The motion passed with favorable votes from Comm. Ford, Cooley, Meehan, Postma, and Sullivan. Comm. Bolash abstained.

DEPARTMENT UPDATES

Administration:

Supt. Haywood discussed the start of budget meetings with the heads of each department this week.

Ice:

Supt. Veller announced the second annual Skate of the Union has hit the airwaves! His team was in production all day for the President's Day Skate and they are looking forward to the event.

Parks:

Supt. McKenna discussed the status of various projects. He is moving forward with architectural designs for the Community Center Park project. Supt. McKenna advised there is a failed slide at South Salk Park that requires attention. Since that playground equipment was installed in 2009, it is nearing the end of its lifespan. He is going to have a safety panel installed so the equipment continues to be safe and usable. The District may look to apply for an OSLAD Grant to help with replacement. Supt. McKenna also provided status updates on the rubberizing of restroom floors at West Meadows, as well as the locker improvement project at Nelson Sports Complex.

Recreation:

Supt. Cahill advised the Trex plastic bag recycling program will no longer be available in our facilities. Any residents wishing to drop off plastic bags for recycling now need to go to another bag recycling location, such as Jewel. He also announced a donation of a ping pong table for the Ping Pong Club. The table is in wonderful condition. An attachment, described by Supt. Cahill as a robotic net that allows for engaging solo play, was also donated with the table. Everyone at the Community Center is very excited about this donation. Comm. Ford asked why the plastic bag recycling program was stopped. Supt. Cahill stated we have reached the limits of what the program can offer us. He also described some challenges we were facing by participating in the program, mainly finding space to store the large quantity of bags until we accumulated the minimum weight for a donation to the program. Supt. Cahill finds that the time, energy, and valuable space being used to run this program could be focused on other community projects. He is hoping to find something the community will be equally excited about.

REPORT OF OFFICERS

President:

None.

Vice President:

Comm. Bolash mentioned that the Executive Director review is coming up soon.

Treasurer:

None.

Executive Director:

Dir. Romejko thanked the board for allowing Staff to attend the 2024 IAPD/IPRA Soaring to New Heights Conference. He said Staff got a lot out of the conferenced this year and he will share more details with the Board, like reports of insights from workshops, via email. Dir. Romejko expressed happiness with the turnout for tonight's Community Input Meeting. He is glad to have so much feedback from the children that will be using the new playground. Dir. Romejko reminded everyone that tickets are available for the St. Patrick's Day Dinner being put on by SLSF and the Park Foundation on March 9, 2024 and if any of the Commissioners would like to purchase tickets, let him know. Comm. Sullivan chimed in to say he will be there.

MATTERS FROM COMMISSIONERS

Comm. Ford suggested each of the Commissioners share their thoughts on the playground proposals.

Comm. Postma said he enjoyed the presentations and is looking forward to finding a financially reasonable solution. He is happy to see what the children thought of the equipment, because each proposal had its perks.

Comm. Meehan identified her favorite piece of equipment but found the proposed equipment to be very big and costly considering the existing structure. She asked if it would be possible to scale back at this stage. Supt. McKenna interjected to advise the Board that his team would be handling the installation of the equipment, which means we would be getting the maximum amount of equipment for the cost. He said installer costs typically amount to about 40% of the cost of the playground. Supt. McKenna reminded the Board that while there is a pre-existing structure from 2019, the rest of the equipment needs to be replaced. Not only did all the proposed equipment fall within budget, but all the proposals were from vendors we have worked with in the past and are part of cooperative purchasing programs. Supt. McKenna stated that we like our parks to have equipment that gives each a unique identity, while acknowledging that new equipment will likely lead to a small influx of visitors and more questions about

parking. Comm. Meehan acknowledged Supt. McKenna's comments and gave her final thoughts about the proposed equipment.

Dir. Romejko took a moment between Comm. Meehan and Comm. Bolash to provide the results of the stickers placed by the children. He detailed which presentation received the most stickers overall, followed by a more detailed breakdown differentiating between first- and second-favorite votes. Comm. Bolash provided her opinion regarding the playground equipment. She brought up the subject of parking and suggested checking with local neighborhoods and homeowners associations to see if they would be open to a collaboration if it becomes an issue. Comm. Bolash mentioned a session she attended during the IAPD/IPRA Soaring to New Heights Conference that she found particularly helpful and offered a copy of her reading materials and/or notes from this session to Board members.

Comm. Ford gave her opinions on the playground equipment. She likes the idea of having multiple areas and a variety of structures for the younger kids, specifically.

Comm. Sullivan liked all the proposed structures.

Comm. Cooley began his matters with a question he received from a resident. He asked why there are no recycling bins in the building. Mgr. Calderisi advised that we recycle through Groot. They separate out the plastics for us, so we don't have to worry about it. Supt. McKenna added that we separate paper for recycling, but we pay for a service through Groot that has them separate the plastics and cans. Comm. Cooley then gave his opinions on the playground equipment. There was additional topic discussion.

SCHEDULE OF MEETINGS

Regular Board Meeting	February 27, 2024	7:30 PM
Regular Board Meeting	March 12, 2024	7:30 PM

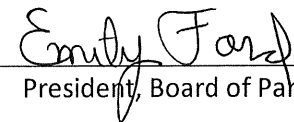
ADJOURNMENT

There being no further business to come before the Board on this date Comm. Postma moved to adjourn the regular meeting. Comm. Meehan seconded the motion at 9:04 PM. Motion was unanimously approved by all present.

AYES: 6
NAYS: 0
ABSENT: 1

Presented the 27th day of February 2024

Approved the 27th day of February 2024



President, Board of Park Commissioners

ATTEST:


Secretary, Board of Park Commissioners