

**Minutes of the Regular Meeting** of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **March 12, 2024.**

President Ford called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Emily Ford, President

Mark Votruba, Treasurer

Bill Cooley, Commissioner

Kimberley Meehan, Commissioner

Matt Postma, Commissioner

Jay Sullivan, Commissioner

**COMMISSIONERS ABSENT**

Liz Bolash, Vice President

**STAFF PRESENT**

Kevin Romejko, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. of Finance & IT

Alison Reicher, Supt. of Human Resources  
& Employee Engagement

Bob Veller, Supt. of Ice Arenas

Dominic Calderisi, Safety Coordinator  
& Project Manager

Liz Dalessandro, Recording Secretary

**SPECIAL BOARD ACTION**

None

**RECOGNITION OF VISITORS**

None

**CONSENT AGENDA**

Comm. Meehan moved, seconded by Comm. Postma, the Board of Park Commissioners approve the previously distributed consent agenda. Comm. Ford opened the floor for questions. Comm. Cooley requested the minutes be separated from the rest of the consent agenda, because he was absent from the meeting covered therein. There was topic discussion and approval of the previous meeting's minutes was separated from the financial reports. Comm. Sullivan moved, seconded by Comm. Meehan, the Board of Park Commissioners approve the Minutes from the Regular Board Meeting of February 27, 2024. The motion was passed on a roll call vote as follows:

Ayes: Ford, Meehan, Postma, Sullivan, Votruba

Nays: None

Abstain: Cooley

Absent: Bolash

Comm. Postma moved, seconded by Comm. Cooley, the Board of Park Commissioners approve the previously distributed Financial Reports. The motion was passed on a roll call vote as follows:

Ayes: Cooley, Ford, Meehan, Postma, Sullivan, Votruba

Nays: None.

Absent: Bolash

**FINANCE**

The financial summary of the Park District as of February 29, 2024 is as follows: zero in the payroll account, \$25,000 in the administrative account, \$199,600.48 in the general fund. The Park District investment summary as of February 29, 2024 is as follows: \$615,420 in the BMO Harris Bank prime money market plus account, \$2,704 in the Evergreen Bank Group Cornerstone money market account, \$9,696,355 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Votruba read and moved, seconded by Comm. Cooley, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND ON MARCH 12, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

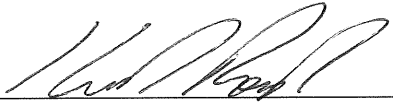
CHECK #	PAYEE	AMOUNT
14979	AHW	\$2,214.30
14980	Arthur Clesen	\$4,831.80
14981	Bridgeport Partners	\$6,000.00
14982	Chapman & Cutler	\$6,000.00
14983	City of Rolling Meadows	\$12,802.81
14984	Comcast Business	\$4,300.00
14985	Community School District No. 15	\$7,841.00
14986	Constellation New Energy	\$7,563.39
14987	Enerstar	\$1,900.00
14988	ExcalTech	\$3,226.61
14989	General Mechanical Services (PremiStar)	\$18,364.00
14990	Groot Inc.	\$2,344.15
14991	Hitchcock Design	\$7,478.75
14992	NAPA of Palatine	\$1,067.76
14993	PDRMA	\$55,126.99
14994	PlanSource	\$1,980.42
14995	Soil and Material Consultants	\$3,774.00
14996	Sperille	\$1,146.00
14997	Sterling Network Integration	\$1,608.65
14998	Three Blind Mice	\$4,173.00
14999	Verizon Wireless	\$1,719.17
15000	Warehouse Direct Workplace	\$1,706.00
15001	Comcast	\$4,301.37
Total General fund Checks for March 12th, 2024		<u>\$161,470.17</u>

Presented the 12th day of March 2024

AYES: 6  
NAYS: 0  
ABSENT: 1

Approved the 12rd day of March 2024

  
\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:   
\_\_\_\_\_  
Secretary, Board of Park Commissioners

Motion was unanimously approved by all present.

**UNFINISHED OR CONTINUING BUSINESS**

None.

**NEW BUSINESS**

Comm. Ford introduced the next item on the agenda, the Cardinal Drive Church of Christ Parking Lot Request. She invited Dir. Romejko to review the details of this matter with the Board. Dir. Romejko discussed our previous 2018 donation, the easement agreement, and his calculation of the \$2,975.00 donation proposed for their 2024 sealcoating project, which is proportional to our previous donation in 2018. Comm. Ford opened the floor to questions. There was topic discussion regarding the reasonableness of the cost quoted to the church and the benefit this project provides to users of Florey Park. Comm. Votruba moved, seconded by Comm. Cooley, to approve the proposed donation of \$2,975.00 to the Cardinal Drive Church of Christ for crack filling, sealcoating, and striping their parking lot. The motion was unanimously approved by all present. Dir. Romejko added the donation would not be made until the work was completed.

**DEPARTMENT UPDATES**

Administration:

Supt. Haywood is looking forward to bringing budget information to the Board next month.

Mgr. Reicher shared that supervisors are finishing up employee reviews and part-time staff is working to complete their annual training courses, including Anti-Sexual Harassment, Whistleblower Protection Act, and Cyber Security.

Ice:

Supt. Veller announced all his winter programs wrapped up over the weekend and discussed upcoming spring programs. Comm. Votruba asked if there was any further communication regarding an Adult Hockey League player incident at West Meadows. Dir. Romejko stated there had been no further communication following the last email sent to the complainant that the Board was copied on. This led to topic discussion regarding player complaints, penalties, and the current process for handling complaints of this nature.

Parks:

Dir. Romejko provided an update in Supt. McKenna's absence. He shared that Supt. McKenna has been reaching out to Bear Construction for quotes on upcoming projects, as they are a Rolling Meadows business and part of The Interlocal Purchasing System (TIPS). Dir. Romejko also discussed the Event Room at Park Central, as it is almost complete, and advised the Parks team is gearing up to start working outside again. Comm. Sullivan asked if Dir. Romejko had an update regarding potential fencing around the Waverly

Park multi-use soccer and basketball courts. Dir. Romejko advised he would investigate the situation and see if there is a need for a small fence. There was topic discussion.

Recreation:

Supt. Cahill discussed the upcoming redesign of the disc golf course. There was topic discussion regarding the course changes under consideration and the benefits of the potential changes. Comm. Cooley is excited about the redesign. Comm. Ford asked if it would affect any of the soccer golf holes, because they have been gaining popularity in recent years. Supt. Cahill advised one of the holes would likely be affected, but there are no plans to change any of the other soccer golf holes. Comm. Cooley asked if we would seek input from disc golf organizations while redesigning the course. Supt. Cahill said it is being considered, because we would like to upgrade the tournament that was started last year and have the course sanctioned. Supt. Cahill talked briefly about a small event held for the Preschoolers, where the Community Center Great Room was decorated to look like a carnival with prizes and candy. He said it was a very fun event. Supt. Cahill concluded his update by discussing the success of the St. Patrick’s Day Dinner, hosted with Special Leisure Services Foundation (SLSF), and the upcoming PuzzlePalooza event.

**REPORT OF OFFICERS**

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Romejko mentioned the St. Patrick’s Day Dinner hosted with SLSF. He said the event went very well and commented on the high attendance. While he does not yet have details on the amounts raised by the event, he will provide that information to the Board when it becomes available. Dir. Romejko discussed the status of the Cook County Ordinance 24-0583 Paid Leave Ordinance. He concluded his report by advising the Board to complete their Statement of Economic Interest, which will be due May 1. Dir. Romejko commented on the additional detail found in the Frequently Asked Questions section this year. Comm. Cooley recommended his fellow commissioners save a copy of their responses this year so they can reference it when completing next year’s form.

**MATTERS FROM COMMISSIONERS**

Comm. Cooley attended a senior luncheon and thought it was a very nice event. He wishes more people had attended, but still believed it was very nicely done.

**SCHEDULE OF MEETINGS**

Comm. Ford announced the cancellation of the March 26 Board Meeting. She also took a moment to point out this will be the last meeting Supt. Reicher will be attending, as she is leaving the District. Comm. Ford thanked Supt. Reicher for her valuable contributions to the District and wished her the best of luck in her new role.

<del>Regular Board Meeting</del>	<del>March 26, 2024</del>	<del>7:30 PM</del>
Regular Board Meeting	April 9, 2024	7:30 PM
Regular Board Meeting	April 23, 2024	7:30 PM

**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Cooley moved to adjourn the regular meeting. Comm. Postma seconded the motion at 8:16 PM. Motion was unanimously approved by all present.

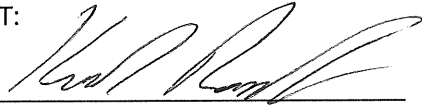
AYES: 6  
NAYS: 0  
ABSENT: 1

Presented the 9th day of April 2024

Approved the 9th day of April 2024

  
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President, Board of Park Commissioners

ATTEST:

  
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Secretary, Board of Park Commissioners

Secretary, Board of Park Commissioners