

**Minutes of the Regular Meeting** of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **April 9, 2024**.

President Ford called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Emily Ford, President

Liz Bolash, Vice President

Mark Votruba, Treasurer

Bill Cooley, Commissioner

Kimberley Meehan, Commissioner

Jay Sullivan, Commissioner

**COMMISSIONERS ABSENT**

Matt Postma, Commissioner

**STAFF PRESENT**

Kevin Romejko, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. of Finance & IT

Brian McKenna, Supt. of Parks

Dominic Calderisi, Safety Coordinator

& Project Manager

Kristina Sromek, Recreation Supervisor

- Adult Programs

Liz Dalessandro, Recording Secretary

**SPECIAL BOARD ACTION**

None

**RECOGNITION OF VISITORS**

None

**CONSENT AGENDA**

Comm. Cooley moved, seconded by Comm. Sullivan, the Board of Park Commissioners approve the previously distributed consent agenda. The motion was passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Sullivan, Votruba

Nays:

Abstain:

Absent: Postma

**FINANCE**

The financial summary of the Park District as of March 31, 2024 is as follows: zero in the payroll account, \$25,000 in the administrative account, \$336,309.86 in the general fund. The Park District investment summary as of March 31, 2024 is as follows: \$437,907 in the BMO Harris Bank prime money market plus account, \$2,707 in the Evergreen Bank Group Cornerstone money market account, \$13,146,115 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Votruba read and moved, seconded by Comm. Meehan, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND ON MARCH 26, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate

Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15002	City of Rolling Meadows	\$58,351.71
15003	Warehouse Direct Workplace	\$1,659.40
15004	NWSRA	\$87,585.24
15005	IAPD	\$6,643.25
15006	Illinois Shotokan Karate	\$2,794.14
15007	General Mechanical Services (PremiStar)	\$7,765.00
15008	Scharm Floor Covering	\$15,248.00
15009	NICOR Gas	\$3,128.87
15010	Amateur Hockey Association	\$1,214.00
15011	WT Group	\$2,900.00
15012	Segal Consulting	\$2,500.00
15013	Midwest Sports Sales	\$8,885.00
15014	Paulson Press	\$9,500.00
Total General fund Checks for March 26th, 2024		<u>\$208,174.61</u>

Presented the 26th day of March 2024

AYES: 6  
 NAYS: 0  
 ABSENT: 1

Approved the 9th day of April 2024

  
 President, Board of Park Commissioners

ATTEST:   
 Secretary, Board of Park Commissioners

Motion was unanimously approved by all present.

Comm. Votruba read and moved, seconded by Comm. Meehan, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
 CHARGED TO THE GENERAL CORPORATE FUND ON APRIL 9, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15015	Altorfer Industries	\$2,893.56
15016	Atlas Bobcat	\$6,322.64
15017	Bergman Trucking	\$10,848.00

15018	Chicagoland Pool Management	\$49,899.00
15019	City of Rolling Meadows	\$6,538.11
15020	Comcast	\$4,300.00
15021	Constellation New Energy	\$5,245.38
15022	Current Technologies	\$3,038.39
15023	Divine Design & Marketing	\$2,581.00
15024	Dog Waste Depot	\$1,255.86
15025	ExcalTech	\$1,513.55
15026	Gabriel's Landscape & Tree Services	\$1,700.00
15027	General Mechanical Services (PremiStar)	\$8,026.56
15028	Groot, Inc	\$2,344.15
15029	Hitchcock Design Inc	\$34,832.75
15030	Midwest Goalie School	\$2,250.00
15031	MC Cloud Aquatics	\$7,400.00
15032	Olsen Tuckpointing Services	\$1,985.00
15033	PDRMA	\$80,984.60
15034	Service Sanitation Inc	\$2,672.32
15035	Sterling Network Integration	\$7,891.47
15036	Verizon Wireless	\$1,605.20
15037	Warehouse Direct	\$3,037.08

Total General fund Checks for April 9th, 2024

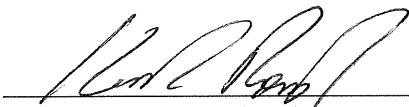
\$249,164.62

Presented the 9th day of April 2024

AYES: 6  
 NAYS: 0  
 ABSENT: 1

Approved the 9th day of April 2024

  
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 President Board of Park Commissioners

ATTEST:   
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 Secretary, Board of Park Commissioners

Comm. Votruba asked about the vendor ExcalTech. He thought we had terminated our contracts with them but sees they continue to be included in resolutions pertaining to the approval of bills. Comm. Votruba requested further information. Dir. Romejko clarified there were multiple contracts with ExcalTech, and while we were able to end most of those contracts, we were unable to break this one for Office 365 licensing. He stated this contract will continue to be paid until the current term ends.

Motion was unanimously approved by all present.

**UNFINISHED OR CONTINUING BUSINESS**

None.

## **NEW BUSINESS**

Comm. Ford introduced Resolution 2024-0401, A Resolution to Approve the Transfer of Funds from the General Corporate Fund to the Capital Projects Fund, and invited Supt. Haywood to say a few words about the resolution. Supt. Haywood briefly described the proposed movement of funds and the types of projects these funds could allow us to pursue. Comm. Sullivan moved, seconded by Comm. Cooley to approve the resolution. The motion passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Sullivan, Votruba

Nays:

Abstain:

Absent: Postma

Comm. Ford introduced the next item on the agenda, the Approval of Intergovernmental Agreement Between the City of Rolling Meadows and the Rolling Meadows Park District for Maintenance of Bioswale Landscape Improvements at Kimball Hill Park, and invited Dir. Romejko to provide further information on this agreement. Dir. Romejko briefly described the prior easement agreement executed by the District and the City of Rolling Meadows in August 2022. He continued by stating the City of Rolling Meadows received grant funds to construct a bioswale on District property. Dir. Romejko advised the City intends to maintain the bioswale that will be constructed near Kimball Hill Park, but they require an intergovernmental agreement to formalize this, which is required by the Green Infrastructure Grant Opportunities Program from where they are receiving the funds. There was topic discussion regarding the location of the bioswale, maintenance involved in caring for a bioswale, and herbicide use. Comm. Bolash moved, seconded by Comm. Cooley, to approve the intergovernmental agreement. The motion passed unanimously by all present.

Comm. Ford then brought up the Renaming of the Senior Center to Adult Activity Center and invited Supt. Cahill to discuss this item. Supt. Cahill detailed the events leading up to the potential name change and the steps taken to come up with names. Supv. Sromek provided additional details regarding age demographics of the Senior Center and she presented the Senior Advisory Board's recommendation to change the name of the Senior Center to Adult Activity Center. There was topic discussion. Comm. Bolash likes that the members of the Adult Activity Center have chosen a new name and they are taking ownership of what they want the center to be called. Comm. Cooley also voiced agreement. There were no dissenting opinions from the Board regarding the name change.

Comm. Ford introduced the next item on the agenda, the FY2024-25 Proposed Operating Budget, and invited Supt. Haywood to discuss. Supt. Haywood detailed that this is the first look at the budget for the upcoming fiscal year, but it will not be officially adopted until next month. He continued by adding staff has been doing well at keeping costs down, despite inflation. There was topic discussion regarding inflation. Comm. Bolash and Comm. Ford thanked Supt. Haywood for all his hard work in compiling this budget.

## **DEPARTMENT UPDATES**

Administration:

Supt. Haywood advised the Board they would be able to have a look at the proposed FY2024-25 Capital Budget draft at the next meeting.

Ice:

Dir. Romejko provided an update in Supt. Veller's absence. He advised the rubberized flooring project in the restrooms at West Meadows was complete and there has been positive feedback from skaters. Dir. Romejko said there are plans to put rubberized flooring in the kitchen area of West Meadows next. He talked about the upcoming ice show and a change in our ticketing vendor from Eventbrite to TicketSpice to lower the amount of fees. Comm. Cooley requested clarification regarding which kitchen area in West Meadows will have rubberized flooring. Dir. Romejko advised. There was additional topic discussion regarding the new flooring.

Parks:

Supt. McKenna discussed his team wrapping up their final capital projects for the 2023-24 Fiscal Year. He also discussed BEAR Construction being hired to remove and replace the pavilion concrete at Kimball Hill Park. Supt. McKenna says this project will provide a large improvement to our rental space for a small investment. He is excited about this, as this is our first project with BEAR Construction out of Rolling Meadows. Supt. McKenna provided updates on various projects including the Community Center Park Improvement Project, pool preparation for the 2024 season, and completion of the event room at Park Central. He also discussed a presentation that he will be giving for an Arbor Day event, discussing pollinators. Comm. Cooley inquired about the new playground equipment and moving one of the structures closer to Euclid Road. Supt. McKenna confirmed this change was made. He also confirmed that he received the call about the equipment being ready sooner than expected. Supt. McKenna said the equipment will be received next Friday and his team will be planning the installation accordingly. There was topic discussion.

Recreation:

Supt. Cahill talked about new wall graphics that would be placed at both Park Central and the Community Center. The graphic will be 3-D acrylic lettering of the "PLAY • LEARN • GROW" portion of our vision statement with rolling green meadows underneath. His team is very excited about this décor improvement. Comm. Bolash asked if the Story Path is due for an update soon. Supt. Cahill advised it should be soon. There was topic discussion regarding the process of how Story Path gets updated and how often. Comm. Cooley asked when the waterfall will open this year. He still believes this should be a bigger event. Supt. McKenna let him know we are fixing the water pump.

### **REPORT OF OFFICERS**

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Romejko presented the Board with a copy of the new PuzzlePalooza puzzle. He also advised them the Adult Activity Center received a grant from Palatine Township and the funds will be used to purchase a laser engraver for the woodshop.

**MATTERS FROM COMMISSIONERS**

Comm. Meehan asked Dir. Romejko to order 4<sup>th</sup> of July shirts for the Board. Dir. Romejko requested the Commissioners’ preferences for the shirts. There was topic discussion regarding planning for this holiday.

**EXECUTIVE SESSION**

President Ford requested a motion to close the public portion of the meeting and convene in executive session pursuant to Illinois State Statute 5 ILCS 120/2(c)(1) of the Open Meetings Act for discussion regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers. Comm. Meehan moved, seconded by Comm. Sullivan, the Board of Park Commissioners to convene in executive session. The motion was unanimously approved by all present.

The Commissioners entered executive session at 8:17 PM.

Comm. Meehan moved, seconded by Comm. Bolash, the Board of Park Commissioners return to regular session at 9:23 PM. The motion was unanimously approved by all present.

**SCHEDULE OF MEETINGS**

Regular Board Meeting	April 23, 2024	7:30 PM
Regular Board Meeting	May 14, 2024	7:30 PM

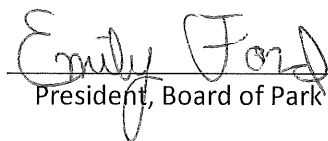
**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Sullivan moved to adjourn the regular meeting. Comm. Meehan seconded the motion at 9:24 PM. Motion was unanimously approved by all present.

AYES: 6  
NAYS: 0  
ABSENT: 1

Presented the 23rd day of April 2024

Approved the 23rd day of April 2024

  
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President, Board of Park Commissioners

ATTEST:  
  
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Secretary, Board of Park Commissioners