

**Minutes of the Annual Meeting** of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **May 28, 2024.**

President Ford called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Emily Ford, President	Kimberley Meehan, Commissioner
Liz Bolash, Vice President	Jay Sullivan, Commissioner
Mark Votruba, Treasurer	Matt Postma, Commissioner
Bill Cooley, Commissioner	

**COMMISSIONERS ABSENT**

None

**STAFF PRESENT**

Amy Charlesworth, Interim Executive Director	Bob Veller, Supt. of Ice Arenas
Doug Haywood, Supt. of Finance & IT	Liz Dalessandro, Recording Secretary
Brian McKenna, Supt. of Parks	

**SPECIAL BOARD ACTION**

Comm. Ford introduced Ordinance 2024-0501, FY2024-25 Annual Budget and Appropriation. Comm. Bolash moved, seconded by Comm. Votruba, the Board of Park Commissioners approve Ordinance 2024-0501, FY2024-25 Annual Budget and Appropriation. The motion was passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Postma, Sullivan, Votruba

Nays:

Absent:

Comm. Ford raised the topic of discussing rotation of Park Board Officers. Comm. Meehan inquired about last year's discussion of this topic and asked if a rule had been implemented regarding term length for officers. Comm. Ford confirmed no official rule was made, but the topic was discussed. Comm. Cooley commented he would like to see some of the newer commissioners stepping up into the officer roles. There was topic discussion.

**ELECTION OF OFFICERS:**

Comm. Ford declared the election of officers open for nominations from the floor for the fiscal year 2024-2025 Board Officers.

Comm. Cooley moved to nominate Comm. Bolash for President of the Board of Park Commissioners. The motion was seconded by Comm. Meehan. There being no further nominations for President, President Ford closed the nominations.

Comm. Cooley moved to nominate Comm. Votruba for Vice President of the Board of Park Commissioners. The motion was seconded by Comm. Meehan. There being no further nominations for Vice President, President Ford closed the nominations.

Comm. Cooley moved to nominate Comm. Sullivan for Treasurer of the Board of Park Commissioners. The motion was seconded by Comm. Meehan. There being no further nominations for Treasurer, President Ford closed the nominations.

Comm. Cooley moved the Board of Park Commissioners approve Comm. Bolash for Board President, Comm. Votruba for Vice President, and Comm. Sullivan for Treasurer of the Board of Park Commissioners. The motion was seconded by Comm. Meehan and was unanimously approved.

President Bolash thanked Comm. Ford for her service as President of the Board last fiscal year. President Bolash and Comm. Ford agreed that Comm. Ford would run the rest of this meeting.

Comm. Ford made the following Board appointments:

Board Secretary: Amy Charlesworth

Attorney: Bruno Tabis, Jr., Esq.

Comm. Ford made the following Committee appointments:

NWSRA Voting Representative: Amy Charlesworth

Park Central Condominium Board Representatives: Doug Haywood and Brian McKenna

Rolling Meadows Park District Foundation Board Liaison: Doug Haywood

FOIA & OMA Officer: Doug Haywood

ADA Compliance officer: Brian McKenna

**RECOGNITION OF VISITORS**

Nick Troy

**APPROVAL OF MINUTES**

Comm. Meehan moved, seconded by Comm. Votruba, the Board of Park Commissioners approve the Minutes from the Regular Board Meeting of May 14, 2024. The motion passed unanimously.

**FINANCE**

Comm. Votruba read and moved, seconded by Comm. Postma, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND ON MAY 28, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15087	City of Rolling Meadows	\$4,564.60
15088	LRS Holdings	\$1,367.99
15089	NWSRA	\$5,314.46
15090	Woldhuis Farms	\$5,529.43
15091	Halogen Supply Company	\$1,628.80
15092	Community Consolidated School District 15	\$6,042.00

15093	Sikich	\$5,000.00
15094	Amateur Hockey Association Referees	\$1,934.00
15095	Constellation New Energy	\$4,031.11
15096	SportsKids	\$4,246.44
15097	Comcast	\$6,593.32
15098	TCYFL	\$1,500.00
15099	Illinois Shotokan Karate	\$2,968.72

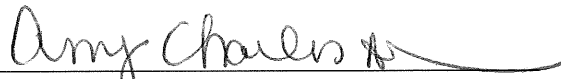
Total General fund Checks for May 28th, 2024	\$50,720.87
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Presented the 28th day of May 2024

AYES: 7  
 NAYS: 0  
 ABSENT: 0

Approved the 28th day of May 2024

  
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 President, Board of Park Commissioners

ATTEST:   
 Secretary, Board of Park Commissioners

The motion was unanimously approved.

Comm. Votruba moved, seconded by Comm. Cooley the Board of Park Commissioners waive the reading of Resolution 2024-0502, regarding 2024 Replacement Tax Distributions. The motion was unanimously approved.

Comm. Votruba moved, seconded by Comm. Postma, the Board of Park Commissioners approve the previously distributed Resolution 2024-0502, regarding 2024 Replacement Tax Distributions. The motion was unanimously approved.

Comm. Votruba noted the previously distributed 2024-2025 Estimate of Revenue of \$9,744,000 provided for informational purposes and asked if Supt. Haywood would like to make any comments on this item. Supt. Haywood had no further comments.

**UNFINISHED OR CONTINUING BUSINESS**

None.

**NEW BUSINESS**

Comm. Postma moved, seconded by Comm. Cooley, the Board of Park Commissioners approve Ordinance 2024-0503, A Resolution Pertaining to the Authority Granted to the Police Department of the Municipality Known as the City of Rolling Meadows to Act as Park Police In and For the Rolling Meadows Park District. The motion was unanimously approved.

Comm. Bolash moved, seconded by Comm. Sullivan, the Board of Park Commissioners approve Ordinance 2024-0504, A Resolution Pertaining to the Approval of Acts of the Officers and Commissioners. The motion was unanimously approved.

Comm. Postma moved, seconded by Comm. Cooley, the Board of Park Commissioners approve Ordinance 2024-0505, A Resolution Giving Authority for Access to Park District Safety Deposit Box. The motion was unanimously approved.

### **DEPARTMENT UPDATES**

Administration:

Supt. Haywood had no updates outside of his report. He opened the floor to questions. There were none.

Ice:

Supt. Veller commented on the end of spring programs and discussed ongoing planning of additional camps and clinics to have since schools are starting later this year.

Parks:

Supt. McKenna updated the Board on the bid opening held on May 22<sup>nd</sup> for the Community Center Park Improvement Project. He also discussed a zoning issue that has recently arisen with the Community Center Park Improvements. Supt. McKenna has scheduled a meeting with a representative of the City of Rolling Meadows so he can go in person and resolve the issue. He hopes it ultimately does not interfere with the grant received for the park. Supt. McKenna closed his report by talking about Kimball Hill. He is very happy with the paver work around the pavilion and the waterfall is working great.

Recreation:

Comm. Ford asked if there were any questions for Supt. Cahill in his absence that Dir. Charlesworth could forward to him. Comm. Cooley asked about the numbers in the camp chart in Supt. Cahill's report to ensure he was reading Dir. Charlesworth provided the requested clarification. Comm. Meehan asked when Last Call Camp will take place. Dir. Charlesworth confirmed. Comm. Bolash wanted to give kudos to Supt. Cahill for doing Last Call Camp. She has already received positive feedback from residents. Comm. Postma pointed out the switch from Asana to Monday.com and wants to know if we are looking at other possible programs that we already have to avoid double subscription fees. Dir. Charlesworth said she would take this to Supt. Cahill.

### **REPORT OF OFFICERS**

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

None.

### **MATTERS FROM COMMISSIONERS**

Comm. Sullivan raised a question he received from a resident asking why there was gravel on the basketball court. Supt. McKenna advised the gravel is being stored on the basketball court, because the playground equipment is already going to be doing a lot of damage to the grass and he does not want the gravel to cause further damage. He wants to preserve the grass as much as possible. Comm. Sullivan asked

if Supt. McKenna's team had started drilling holes yet for the playground. Supt. McKenna advised yes, but they had to stop due to rain.

**EXECUTIVE SESSION**

Comm. Ford requested a motion to close the public portion of the meeting and convene in executive session pursuant to Illinois State Statute 5 ILCS 120/2(c)(1) of the Open Meetings Act for discussion regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers. Comm. Sullivan moved, seconded by Comm. Bolash, the Board of Park Commissioners convene in executive session. The motion was passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Postma, Sullivan, Votruba

Nays:

Absent:

The Commissioners entered executive session at 7:58 PM.

Comm. Sullivan moved, seconded by Comm. Postma, the Board of Park Commissioners return to regular session at 8:28 PM. The motion was unanimously approved.

**EXECUTIVE SESSION ACTION**

None.

**SCHEDULE OF MEETINGS**

Regular Board Meeting	June 11, 2024	7:30 PM
Regular Board Meeting	June 25, 2024	7:30 PM


**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Cooley moved to adjourn the regular meeting. Comm. Bolash seconded the motion at 8:30 PM. Motion was unanimously approved.

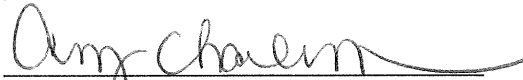
AYES: 7  
NAYS: 0  
ABSENT: 0

Presented the 25th day of June 2024

Approved the 25th day of June 2024

  
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President, Board of Park Commissioners

ATTEST:

  
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Secretary, Board of Park Commissioners