

Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **June 25, 2024.**

President Bolash called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

COMMISSIONERS PRESENT

Liz Bolash, President

Mark Votruba, Vice President

Jay Sullivan, Treasurer

Bill Cooley, Commissioner

Emily Ford, Commissioner

Kimberley Meehan, Commissioner

Matt Postma, Commissioner

COMMISSIONERS ABSENT

None

STAFF PRESENT

Amy Charlesworth, Interim Executive Director

Nick Troy, Executive Director Appointee

Conor Cahill, Supt. of Recreation

Brian McKenna, Supt. of Parks

Bob Veller, Supt. of Ice Arenas

Dominic Calderisi, Safety Coordinator

& Project Manager

Liz Dalessandro, Recording Secretary

SPECIAL BOARD ACTION

Comm. Bolash introduced the first item on the agenda, the Review, Discussion, and Vote on the Employment Contract and Appointment of the Executive Director. She then opened the floor for discussion. There were no questions on the previously distributed contract. Comm. Votruba moved, seconded by Comm. Sullivan, the Board of Park Commissioners approve Nick Troy's Employment Contract and his Appointment as Executive Director of the Rolling Meadows Park District. The motion passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Postma, Sullivan, Votruba

Nays:

Absent:

Comm. Bolash made the following Board appointments:

Board Secretary: Nick Troy

Comm. Bolash made the following Committee appointments:

NWSRA Voting Representative: Nick Troy

Park Central Condominium Board Representative: Nick Troy

Rolling Meadows Park District Foundation Board Liaison: Nick Troy

FOIA & OMA Officer: Nick Troy

ADA Compliance officer: Nick Troy

RECOGNITION OF VISITORS

Kristin Troy

Graham Troy

Teddy Troy

Terry Troy

Pam Troy

CONSENT AGENDA

Comm. Ford moved, seconded by Comm. Meehan the Board of Park Commissioners approve the previously distributed Consent Agenda. The motion was unanimously approved.

FINANCE

The financial summary of the Park District as of May 31, 2024 is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$174,985.78 in the general fund. The Park District investment summary is as follows: \$390,580 in the BMO Harris Bank prime money market plus account, \$2,711 in the Evergreen Bank Group Cornerstone money market account and \$12,632,971 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Sullivan read and moved, seconded by Comm. Postma, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND ON JUNE 11, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15100	Cardinal Drive Church	\$2,975.00
15101	Chicagoland Pool Management	\$50,031.00
15102	City of Rolling Meadows	\$7,114.82
15103	Civic Plus	\$68,778.00
15104	Collins Plumbing	\$18,463.00
15105	Comcast	\$4,300.00
15106	East Troy Railroad Museum	\$3,622.50
15107	Enerstar Inc.	\$1,900.00
15108	ExcalTech	\$1,067.00
15109	G&I Electric	\$1,850.00
15110	General Mechanical Services	\$2,480.00
15111	Groot	\$2,344.15
15112	Hitchcock Design	\$30,908.85
15113	Homer Industries	\$1,520.00
15114	LRS Holdings	\$1,832.88
15115	Northern Illinois Swim Conference	\$1,019.88
15116	PDRMA	\$52,241.69
15117	Juan Perez	\$3,800.00
15118	Placer Labs	\$9,750.00
15119	Plansource	\$1,980.42
15120	Service Sanitation	\$2,054.22
15121	Sterling Network Integration	\$2,239.15
15122	Verizon Wireless	\$1,603.45
15123	Warehouse Direct Workplace	\$2,631.21

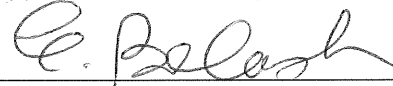
15124	Wild Consulting	\$1,500.00
15125	Woldhuis Farms	\$2,231.04

Total General fund Checks for June 11th, 2024	\$280,238.26
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Presented the 11th day of June 2024

AYES: 7
 NAYS: 0
 ABSENT: 0

Approved the 25th day of June 2024



President, Board of Park Commissioners

ATTEST: 
 Secretary, Board of Park Commissioners

Comm. Postma requested more information regarding the bill for Juan Perez for the Countryside playground layout. Supt. McKenna advised he is the expert we hire to provide guidance on layouts for large projects.

As there were no further questions regarding these bills, Comm. Bolash initiated a voice vote. The motion was unanimously approved.

Comm. Sullivan read and moved, seconded by Comm. Meehan, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
 CHARGED TO THE GENERAL CORPORATE FUND ON JUNE 25, 2024**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15126	Grainger	\$1,472.63
15127	Palatine Park District	\$1,012.50
15128	NICOR Gas	\$2,757.45
15129	Constellation New Energy	\$4,117.37
15130	Vans Enterprises	\$1,170.00
15131	Bergman Trucking	\$3,301.34
15132	Premium Plus Promotional	\$1,170.75
15133	HK Martial Arts	\$1,043.70
15134	Eich's Sports	\$3,042.47
15135	Liz Moffet	\$2,615.00
15136	IdentiSys	\$1,200.00
15137	Windstar Line	\$2,824.20

15138 Industrial Door Company

\$28,500.00

Total General fund Checks for June 25th, 2024

\$54,227.41

AYES: 7
NAYS: 0
ABSENT: 0

Presented the 25th day of June 2024

Approved the 25th day of June 2024



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

Comm. Sullivan requested more information about the bill for Industrial Door Company. Supt. McKenna advised the doors at the Sports Complex were the original doors for the building and they needed to be replaced.

As there were no further questions regarding these bills, Comm. Bolash initiated a voice vote. The motion was unanimously approved.

UNFINISHED OR CONTINUING BUSINESS

Comm. Bolash wanted to take a moment to provide additional recognition to Comm. Ford as the past Board President. She did not say everything she wanted to say during the last meeting and expressed those sentiments today.

Comm. Bolash then introduced the next item on the agenda, the Amendment of the Organizational Chart to change the Superintendent of Human Resources position back to Manager of Human Resources. Comm. Postma moved, seconded by Comm. Cooley, the Board of Park Commissioners approve the amendment of the organizational chart. The motion passed unanimously. Following the vote, Comm. Sullivan asked if we have any applications for the position. Dir. Charlesworth advised there have been a couple applicants.

NEW BUSINESS

None.

DEPARTMENT UPDATES

Administration:

Dir. Charlesworth provided an update for Supt. Haywood in his absence. She said there was an audit starting this week and Supt. Haywood had everything prepared, so he could continue to work with them while he was out of town. Comm. Cooley asked if the audits occur onsite or online. Dir. Charlesworth advised they are all online now.

Ice:

Supt. Veller said the Renegades and Public Skate are both ready for the parades they do for the 4th of July. He discussed Supv. Austin Spahr trying to set up a special booth at Frontier Days.

Parks:

Supt. McKenna raised the issue of needing new grinder pumps at Kimball Hill Park. He discussed the issues that contributed to the breakdown of the pumps, the cost of a new pump system, and the time involved in their replacement. Supt. McKenna thinks there should be discussion about controlling access to the bathrooms to curtail the effects of vandalism. There was topic discussion about the bathrooms, the pros and cons of controlling or limiting access to them, and what other options may be available to avoid limiting access.

Comm. Sullivan asked for an update on Countryside Park construction. Supt. McKenna advised the smaller equipment is completed, but his team is still working on assembling The Quito. He discussed the difficulties they have been encountering, including rain. Supt. McKenna believes the park will be fully open in the next week, weather permitting. He also wanted to commend the park's neighbors, who have been patient and supportive of his team.

Recreation:

Supt. Cahill started his report by discussing video footage from the Touch-A-Truck event taken via drone. He also discussed the success of the last Fridays Rock event and he thinks camp season is going well. Supt. Cahill then talked about signage for the splash pad at the Sports Complex and other plans being considered to decorate the brick wall outside the Sports Complex to help direct residents.

REPORT OF OFFICERS

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Charlesworth shared a message of gratitude from the Cardinal Drive Church of Christ in response to our contribution toward the resurfacing of their parking lot.

MATTERS FROM COMMISSIONERS

Comm. Sullivan said he has received a lot of good feedback about summer camp this year. He gave kudos to staff. He pointed out that there was a field trip cancellation, but Supv. Clariza Wickell quickly improvised an alternative activity that the kids really enjoyed.

Comm. Bolash commented on the positive feedback she has received regarding sports this year. She wanted to extend thanks and appreciation to Supv. Bryce Bilodeau for his hard work.

EXECUTIVE SESSION

Comm. Bolash requested a motion to close the public portion of the meeting and convene in executive session pursuant to Illinois State Statute 5 ILCS 120/2(c)(21) of the Open Meetings Act for discussion regarding the minutes of meetings lawfully closed under this Act, whether for the purpose of approval or semi-annual review of the minutes as mandated by Section 2.06. Comm. Meehan moved, seconded by

Comm. Postma, the Board of Park Commissioners convene in executive session. The motion was passed on a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Postma, Sullivan, Votruba

Nays:

Absent:

The Commissioners entered executive session at 8:06 PM.

EXECUTIVE SESSION ACTION

Comm. Cooley moved, seconded by Comm. Postma to approve the Executive Session meeting minutes dated 10/27/20, 4/14/21, 6/22/21, 8/24/21, 12/14/21, 4/22/22, 6/13/22, 8/23/22, 10/25/22, 5/16/23, 8/8/23, 9/12/23, 4/9/24, 4/23/24, 5/14/24, 5/15/24, and 5/28/24; to approve and release Executive Session minutes dated 1/9/20, 1/14/20, 1/28/20, 1/30/20, 2/1/20, 2/4/20, 2/11/20, 2/12/20, and 3/10/20; and to destroy meeting recordings dated 2/13/18, 7/24/18, 2/12/19, 7/23/19, 10/8/19, 10/22/19, 11/12/19, 12/10/19, 1/9/20, 1/14/20, 1/28/20, 1/30/20, 2/1/20, 2/4/20, 1/11/20, 2/12/20, 3/10/20, 10/27/20, 4/13/21, 4/27/21, 6/22/21, 8/24/21, 12/14/21, 4/22/22, 6/13/22, 8/23/22 and 10/25/22, and to maintain the confidentiality of all other Executive Session Meeting Minutes. The motion was approved unanimously.

After discussion, the Board determined to cancel the meeting on July 23, 2024. There was topic discussion regarding meeting time on the Fourth of July.

SCHEDULE OF MEETINGS

Regular Board Meeting	July 9, 2024	7:30 PM
Regular Board Meeting	July 23, 2024	7:30 PM
Regular Board Meeting	August 13, 2024	7:30 PM

ADJOURNMENT

There being no further business to come before the Board on this date Comm. Ford moved to adjourn the regular meeting. Comm. Meehan seconded the motion at 8:20 PM. Motion was unanimously approved.

Presented the 25th day of June 2024

AYES: 7
NAYS: 0
ABSENT 0

Approved the 25th day of June 2024



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners