

**Minutes of the Regular Meeting** of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **August 13, 2024.**

President Bolash called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Liz Bolash, President

Mark Votruba, Vice President

Jay Sullivan, Treasurer

Emily Ford, Commissioner

Kimberley Meehan, Commissioner

Matt Postma, Commissioner

**COMMISSIONERS ABSENT**

Bill Cooley, Commissioner

**STAFF PRESENT**

Nick Troy, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. Of Finance & IT

Brian McKenna, Supt. of Parks

Bob Veller, Supt. of Ice Arenas

Dominic Calderisi, Safety Coordinator  
& Project Manager

Liz Dalessandro, Recording Secretary

**SPECIAL BOARD ACTION**

None.

**RECOGNITION OF VISITORS**

None.

**CONSENT AGENDA**

Comm. Meehan moved, seconded by Comm. Ford, the Board of Park Commissioners approve the previously distributed Consent Agenda. The motion was approved on a voice vote as follows:

Ayes: Bolash, Ford, Meehan, Postma, Votruba

Nays:

Abstain: Sullivan

Absent: Cooley

**FINANCE**

The financial summary of the Park District as of July 31, 2024 is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$818,666.90 in the general fund. The Park District investment summary is as follows: \$391,229 in the BMO Harris Bank prime money market plus account, \$2,716 in the Evergreen Bank Group Cornerstone money market account and \$12,531,662 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Sullivan read and moved, seconded by Comm. Postma, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND ON AUGUST 13, 2024**


BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15155	AHW LLC	\$1,988.18
15156	Berlands House of Tools	\$1,954.93
15157	Best Officials	\$1,500.00
15158	Cary Jr. Trojan Football Association	\$1,500.00
15159	Chicagoland Pool Management	\$9,621.00
15160	City of Rolling Meadows	\$19,087.48
15161	Collins Plumbing & Jetting	\$21,970.00
15162	Comcast	\$4,300.00
15163	Community School District 15	\$4,140.00
15164	Constellation New Energy	\$2,451.23
15165	Excaltech	\$1,063.00
15166	Faulks Bros Construction	\$1,724.25
15167	General Mechanical Services	\$16,696.39
15168	Groot	\$5,211.07
15169	Harris Computer Systems	\$4,570.13
15170	Hitchcock Design	\$3,386.77
15171	Homer Industries	\$3,040.00
15172	Imagine Nation LLC	\$166,072.00
15173	JCK Contractors Inc	\$1,245.00
15174	JML Overhead Door	\$3,371.00
15175	NICOR Gas	\$2,199.00
15176	NuToys Leisure Products	\$2,011.00
15177	NWSRA	\$6,670.28
15178	Paulson Press	\$8,825.00
15179	PlanSource	\$1,980.42
15180	Premium Plus Promotional	\$6,641.55
15181	Schutt Sports LLC	\$5,133.25
15182	Service Sanitation	\$2,370.30
15183	Sikich	\$14,000.00
15184	Something Neat LLC	\$2,547.50
15185	Sportskids	\$5,094.54
15186	Sterling Network Integration	\$3,509.48
15187	Three Blind Mice Logistics	\$8,137.00
15188	United Rentals	\$1,416.46
15189	Van's Enterprises	\$1,635.00
15190	Verizon Wireless	\$1,996.98
15191	Warehouse Direct Workplace	\$2,610.52
Total General fund Checks for August 13th, 2024		<u>\$351,670.71</u>

Presented the 13th day of August 2024

AYES: 6  
NAYS: 0  
ABSENT: 1

Approved the 13th day of August 2024



President, Board of Park Commissioners

ATTEST:   
Secretary, Board of Park Commissioners

The motion was unanimously approved by all present.

Comm. Sullivan introduced Resolution 2024-0801, NWSRA 2025 Assessment. Comm. Sullivan moved, seconded by Comm. Postma to waive the reading of the resolution. The motion was passed unanimously by all present. Comm. Sullivan moved, seconded by Comm. Postma, to approve Resolution 2024-0801, NWSRA 2025 Assessment. Dir. Troy briefly discussed the annual assessment and identified the increase in our share from last year’s assessment. Comm. Votruba asked if the contribution percentages are population based. Dir. Troy advised they are based on both population, EAV and participation. The motion was passed unanimously by all present.

**UNFINISHED OR CONTINUING BUSINESS**

None.

**NEW BUSINESS**

None.

**DEPARTMENT UPDATES**

Administration:

Dir. Troy discussed the creation of the Efficiency Committee from May 2023 and the requirements for the report that is due in November. There was topic discussion of what will be needed to complete that process. Dir. Troy then brought up the underpass mural along the Salt Creek bike path painted by the Rolling Meadows High School’s Art Club in 2022. He said he was advised of a piece that was torn off and a representative of the school would repaint it in the coming weeks. There was topic discussion. Dir. Troy advised the board that our new Mgr. of Human Resources starts on Monday and will invite her to a future meeting for introductions. He also shared correspondence received from Palatine Township’s Needy Family Fund thanking the Park District for a donation. Dir. Troy requested guidance from the board on an item discussed with the Lakota Group relating to parking at Kimball Hill Park and the Kirchoff Road Corridor. There was topic discussion.

Supt. Haywood had no updates outside of his regular report.

Parks:

Supt. McKenna talked about the positive feedback he has received regarding the new colors in the Teen Center. He then discussed the end of seasonal help for this year and how work is shifting back to the main team. Supt. McKenna provided updates on various projects, including the upcoming replacement of the

Park Central roof and flooding from stormwater drainage from the City of Rolling Meadows. There was topic discussion on these items.

Ice:

Supt. Veller advised his team is working on a lot of administrative duties as they transition from summer camps to other programs, like Lunch Break Skate, as well as preparing for fall registration.

Recreation:

Supt. Cahill informed the board that pool season is winding down with reduced hours this coming week and weekend-only hours thereafter until it closes for the season. He discussed the upcoming Back to School Bash and the various types of entertainment that will be available. Supt. Cahill also advised that he is wrapping up the interview process for the open Events & Community Outreach Supervisor position.

### **REPORT OF OFFICERS**

President:

Comm. Bolash received a very positive compliment for Supv. Clariza Wickell. The resident said she has gone above and beyond in being helpful, available, and responsive to parents of campers. Comm. Bolash went on to say that a lot of parents are very happy with the staff's efforts on this year's summer camps. Comm. Bolash went on to discuss the pool lifeguards. She had conversations with a few of them and they were happy with the training they received, as well as being given heads-up for campers with sensory issues or those needing special attention. Comm. Bolash also wanted to pass on the results of the city's Planning and Zoning Commission meeting she attended last week. A member of the Zoning Board shared support of the parks and they are happy to see what we are moving forward with. There was topic discussion.

Vice President:

None.

Treasurer:

None.

Executive Director:

None.

### **MATTERS FROM COMMISSIONERS**

Comm. Ford has received many compliments from residents on Countryside Park and she wanted to forward those compliments to the staff. Comm. Ford wanted to note the positive feedback she has also received about Supt. Cahill's camps. Children and parents alike are very happy with the camps.

Comm. Sullivan echoed Comm. Ford's compliments about the summer camps, and he wanted to pass kudos on to the Camp Staff. Comm. Sullivan talked about his family's experience with the GO Meadows Walk and how much his children enjoyed it.

Comm. Meehan said she has been in awe of Countryside Park. She is pleased to hear the positive feedback that came out of the Zoning Board meeting.

Comm. Postma asked that Dir. Troy to reach out to the Rolling Meadows Police regarding after hours loitering at Community Center Park that was brought to his attention.

**EXECUTIVE SESSION**

None.

**SCHEDULE OF MEETINGS**

Regular Board Meeting	August 27, 2024	7:30 PM
Regular Board Meeting	September 10, 2024	7:30 PM


**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Votruba moved to adjourn the regular meeting. Comm. Meehan seconded the motion at 8:10 PM. Motion was unanimously approved by all present.

Presented the 27th day of August 2024

AYES:  
NAYS:  
ABSENT

Approved the 27th day of August 2024



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President, Board of Park Commissioners

ATTEST:



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Secretary, Board of Park Commissioners