

**Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, VIRTUAL MEETING VIA ZOOM. Call in: 312-626-6799, ID: 816 2336 4570; Password 457592, on February 23, 2021.**

President Bolash called the meeting to order at 7:30 PM. After the pledge of allegiance the roll was taken.

**COMMISSIONERS PRESENT**

Liz Bolash, President  
Christine Savino, Vice President  
Kimberley Meehan, Treasurer  
Donna Bisesi, Commissioner  
Bill Cooley, Commissioner  
Emily Ford, Commissioner

**COMMISSIONERS ABSENT**

Stephanie Ennis, Commissioner

**STAFF PRESENT**

Kevin Romejko, Executive Director  
Tim Klier, Supt. of Finance  
Conor Cahill, Supt. of Recreation  
Brian McKenna, Supt. of Parks  
Bob Veller, Supt of Ice Arenas  
Dominic Calderisi, Safety Coordinator & Project Manager  
Alison Reicher, Mgr. of Human Resources & Employee Engagement  
Connie Kubik, Recording Secretary

**VISITORS**

No virtual or physical visitors

**NOTICE**

President Bolash declared due to COVID-19 concerns tonight's Board meeting shall be conducted via audio and video Zoom platform and in accordance with SB 2135, Executive Director Romejko was participating in the meeting from the regular meeting location, Park Central, 3000 Central Road. There were no members of the public present at the Park Central location. To ensure all discussion, testimony and votes could be heard, President Bolash confirmed each member of the Board was able to hear her by roll call response as follows:

Ayes: Bisesi, Cooley, Ford, Meehan, Savino

Nays: None

Absent: Ennis

**SPECIAL BOARD ACTION**

None

**RECOGNITION OF VISITORS**

None

**APPROVAL OF MINUTES**

Comm. Savino moved, seconded by Comm. Ford the Board of Park Commissioners approve the Minutes of the Regular Meeting of February 9, 2021 as presented. Motion passed unanimously by roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino

Nays: None

Absent: Ennis

**FINANCE**

Comm. Meehan moved and Comm. Bisesi seconded the Board of Park Commissioners adopt the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND**

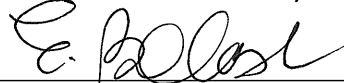
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
13844	Arthur Clesen Inc.	1,468.50
13845	CallOne	1,756.10
13846	Care Program	3,921.54
13847	Comcast Business	751.34
13848	G&I Electric Co.	3,540.90
13849	Halogen Supply Company Inc.	8,366.40
13850	Huck Bouma PC	1,011.00
13851	Illinois State Police	1,000.00
13852	Nicor Gas	2,492.54
13853	Park District Risk Management	1,737.45
13854	RMC Mechanical Services	1,520.73
13855	W-T Group LLC	2,039.07
13856	Warehouse Direct Workplace	1,482.97
Total General fund Checks for February 23rd, 2021		<u>\$ 31,088.54</u>

Presented the 23rd day of February, 2021

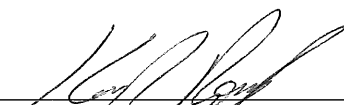
AYES:  
NAYS:  
ABSENT:

Approved the 23rd day of February, 2021



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

Motion was unanimously approved by roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino  
Nays: None  
Absent: Ennis

Supt. Klier noted the following items from his previously distributed January Monthly Report: the District received property tax distributions (refunds) totaling (\$4,434) for the 2018 (and prior) real estate tax years and distributions totaling \$2,583 for the 2019 tax year. The district will be closing tomorrow on the purchase of GO bonds from Lemont Park District as a short term investment. The bonds, in the amount of \$634,000, will have an issue date of February 25<sup>th</sup> and are due October 1<sup>st</sup>, 2021, with an interest rate of .65%. The district will earn approximately \$2,500 of interest income for the Capital Projects Fund.

### **COMMITTEE/STAFF REPORTS**

#### **Building and Grounds:**

Supt. McKenna discussed our CDBG grant application and advised Resolution 2021-01 is part of the Cook County 2021 Community Development Block Grant application process required for our application assistance request for expenses related to the replacement of the roof at Park Central. There was topic discussion.

Comm. Bisesi moved, seconded by Comm. Cooley the Board of Park Commissioners approve Resolution 2021-01, Authorizing Execution of the Application for the County of Cook, Illinois' 2021 Community Development Block Grant ("CDBG") Program Year. Motion was unanimously approved by roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino  
Nays: None  
Absent: Ennis

Supt. McKenna noted his previously distributed Monthly Report and added we are possibly partnering with the CORM for grind and replace parking pavement renovations at Sunset Park and the north path in Waverly Park from Oak to Maple streets. Cost estimates should be coming shortly. There was topic discussion.

There was discussion regarding potential new uses for the Teen Center. Supt. McKenna was asked to share his research pertaining to creating a computer game room at the Teen Center with the Recreation Department.

#### **Recreation:**

Supt. Cahill reviewed the previously distributed memo regarding the new Intergovernmental License Agreement between Community Consolidated School District 15 and Rolling Meadows Park District and noted beginning with the 2021-2022 school year the Park District will operate its before and after school program independently; continuing to host the Kindergarten program at Community Center and rent school space from CCSD15 at Central Road, Kimball Hill and Willow Bend schools. The program has been rebranded under the new name of R.E.C., Recreation – Enrichment – Connections.

There was discussion concerning having our Attorney review the contract prior to acceptance. This contract item was tabled pending Attorney review.

Supt. Cahill highlighted from his previously distributed Monthly Report, virtual programming has had 554 enrollments, senior programs have returned and are doing well, and the Senior Advisory Committee has voted to purchase 4 laptop computers and a printer for the senior library. He reported he is working with Dir. Romejko and JEM Management on a COVID compliant version of the pool season. There was discussion regarding COVID compliant swim lessons and possible concession openings.

The previously distributed Marketing Report was noted for informational purposes.

Ice Arenas:

Supt. Veller noted his previously distributed Monthly Report and added a team check in procedure has been amended for physically present high school parents. He advised Supervisor Walsh and Dir. Romejko are presently discussing the possibility of a smaller version of an ice recital that would be COVID compliant and livestreamed to the public.

Policy:

None

Human Resources:

Manager Reicher reviewed the previously distributed memo highlighting updates to the 2021/2022 Part-time/Seasonal Wage Ranges and the increase in the State of Illinois Minimum Wage effective January 1, 2022. There was discussion regarding the wage range adjustments and job categories. Comm. Meehan moved the Board of Park Commissioners approve the 2021/2022 Part-time/Seasonal employee hourly wage ranges as presented. Comm. Savino seconded the motion. Motion passed unanimously by a roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino

Nays: None

Absent: Ennis

Manager Reicher reviewed the previously distributed 2021/2022 Full Time Organizational Chart highlighting updates which provide consistency across departments and better align with the District's reporting hierarchy of Superintendent, Supervisor and Coordinator. There was discussion concerning title changes leading to future wage increases and the alignment of the wage ranges for ice arena and general recreation staff. Comm. Savino moved the Board of Park Commissioners approve the Park District 2021/2022 Full Time Organizational Chart as presented. Comm. Meehan seconded the motion which was unanimously approved by a roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino

Nays: None

Absent: Ennis

Dir. Romejko reviewed his previously distributed 2021/2022 Full-time Wage Ranges and Salary Recommendations highlighting title changes for full time positions, alignment of the Supervisor wage range, Park District wage pool comparison report and a hybrid salary wage pool for FY 2021-2022. After topic discussion Comm. Cooley moved the Board of Park Commissioners approve the 2021/2022 Full time Wage Ranges and Salary Recommendations as amended: an up to 2% wage increase pool for FT staff to be effective for the March 12, 2021 paycheck and an up to 2% wage increase pool for FT staff for 2021/2022.

Motion was seconded by Comm. Meehan and approved by a roll call vote as follows:

Ayes: Bolash, Cooley, Ford, Meehan, Savino  
Nays: Bisesi  
Absent: Ennis

Manager Reicher reviewed her previously distributed Monthly Report highlighting the graph illustrating the increase of actively working employees at the District and noting availability of the standardized employee evaluation forms due March 31<sup>st</sup>.

**REPORT OF OFFICERS**

President – None  
Vice President – None  
Treasurer – None  
Secretary/Director–None  
Attorney – None

**MATTERS FROM COMMISSIONERS**

Comm. Cooley commented he was impressed by how well the remote ZOOM meetings were working.

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

**EXECUTIVE SESSION ACTION**

None

**SCHEDULE OF MEETINGS**

Regular Board Meeting	March 9, 2021 7:30 PM
Regular Board Meeting	March 23, 2021 7:30 PM

**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Cooley moved to adjourn the regular meeting. Comm. Savino seconded the motion at 9:07 PM. which was unanimously approved by a roll call vote as follows:

Ayes: Bisesi, Bolash, Cooley, Ford, Meehan, Savino  
Nays: None  
Absent: Ennis

Presented this 9th day of March, 2021

AYES:  
NAYS:  
ABSENT:

Approved this 9<sup>th</sup> day of March, 2021

  
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President, Board of Park Commissioners

ATTEST:

  
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Secretary, Board of Park Commissioners