

**Minutes of the Regular Meeting** of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **January 10, 2023.**

President Ford called the meeting to order at 7:30 PM. After the pledge of allegiance, the roll was taken.

**COMMISSIONERS PRESENT**

Emily Ford, President	Liz Bolash, Commissioner
Kimberley Meehan, Vice President	Bill Cooley, Commissioner
Mark Votruba, Treasurer	Jay Sullivan, Commissioner
Donna Bisesi, Commissioner	

**STAFF PRESENT**

Kevin Romejko, Executive Director	Alison Reicher, Mgr. of Human Resources & Employee Engagement
Doug Haywood, Supt. of Finance & IT	Connie Kubik, Recording Secretary
Brian McKenna, Supt. of Parks	Dominic Calderisi, Safety Coordinator & Project Manager
Conor Cahill, Supt. of Recreation	
Bob Veller, Supt. of Ice Arenas	

**SPECIAL BOARD ACTION**

None

**RECOGNITION OF VISITORS**

None

**CONSENT AGENDA**

Comm. Meehan moved, seconded by Comm. Cooley the Board of Park Commissioners approve the previously distributed consent agenda. Motion was unanimously approved.

**FINANCE**

The financial summary of the Park District is as follows: zero in the payroll account, \$25,000 in the administrative account, \$44,906.79 in the general fund. The Park District investment summary is as follows: \$1,532,851 in the BMO Harris Bank prime money market plus account, \$504,775 in the Evergreen Bank Group Cornerstone money market account, \$4,665,93 in the Illinois Park District Liquid Asset Fund.

Comm. Votruba read and moved, seconded by Comm. Meehan the Board of Park Commissioners adopt the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS  
CHARGED TO THE GENERAL CORPORATE FUND**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
14524	Amateur Hockey Association	4,995.00
14525	Altorfer Industries Inc.	2,284.72
14526	Jessica Scheunemann	1,500.00
14527	The Cotillion	8,619.90
14528	Excalibur Technology Corp.	2,950.69

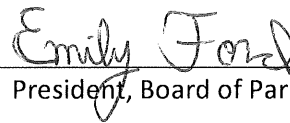
14529	Grainger	2,002.80
14530	Illinois Association of Park Districts	6,326.90
14531	Illinois Shotokan Karate	3,779.70
14532	Lowe's Business Account	1,128.76
14533	Master Hitch Inc.	3,479.73
14534	Park District Risk Management	49,280.57
14535	General Mechanical Services	18,318.80
14536	SportsKids Inc.	3,453.11
14537	Thor Guard Inc.	29,166.40
14538	Three Blind Mice Logistics Inc.	4,434.00
14539	Verizon Wireless	1,325.14

Total General fund Checks for January 10th, 2023	\$	143,046.22
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Presented the 10th day of January 2023

AYES:  
NAYS:  
ABSENT:

Approved the 10th day of January 2023



President, Board of Park Commissioners

ATTEST:   
Secretary, Board of Park Commissioners

Motion was unanimously approved.

Comm. Bisesi moved, seconded by Comm. Bolash the Board of Park Commissioners waive the reading of Ordinance 2023-0101. Motion was unanimously approved.

Supt. Haywood noted the interest rate will be 5% or less for the one-year bond issue. Board and staff discussed current receipt of property taxes and debt service fund replenishment.

Comm. Votruba moved, seconded by Comm. Sullivan the Board of Park Commissioners approve Ordinance 2023-0101; an Ordinance providing for the issue of not to exceed \$1,275,000 General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Motion was approved upon a roll call vote as follows:

AYES: Bisesi, Bolash, Cooley, Ford, Meehan, Sullivan, Votruba,  
NAYS: None  
ABSENT: None

Dir. Romejko noted the previously distributed informational 2023-2024 Budget Development Calendar and highlighted the dates for revenue and expense projections to be discussed with the Board.

**COMMITTEE/STAFF REPORTS**

**Building and Grounds:**

Manager Calderisi discussed tentative spring installation of equipment improvements to the District's Thor Guard lightning prediction system at Plum Grove Park. Board and staff discussed a website system connection and system integration when the project is completed.

Supt. McKenna reported the tree limbs and debris blocking the stream by the bridge in Creekside Park were referred to MWRD for removal and noted two new rooftop HVAC units were installed at Park Central with two more units scheduled for installation on the Community Center roof next week. Staff has moved to some indoor projects and he is working with a lighting consultant and Com Ed on rebate and grant opportunities for outdoor lighting improvements. He advised we will be assisting the Senior Woodshop with performing and maintaining their dust collection protocols in the woodshop area.

**Recreation:**

Supt. Cahill discussed the costs for printing of the seasonal program guide and future cost saving alternatives as described in his previously distributed memo. Board and staff discussed the program guide printing price options, bulk postage rates and future alternatives to a printed catalog. The consensus was to transition to the new recommended vendor beginning with the 2023 Summer Program Guide. He commented all of our winter break events have been well attended and highlighted the upcoming Snowball Dance on January 20.

**Ice Arenas:**

Supt. Veller noted Public Skate offerings have had very high attendance and complimented Supervisor Kyle Belluomini for his work on the promotions of the Public Skate events. He discussed possible indoor improvements to the West Meadows Ice Arena facility to better accommodate the reoccurring Public Skate events. Board and staff discussed Public Skate events and Hockey current events.

**Policy:**

None

**Human Resources:**

None

**REPORT OF OFFICERS**

President – None

Vice President – None

Treasurer – None

Secretary – Dir. Romejko noted our 2022 PDRMA loss prevention cash award incentive and confirmed attendance/reservations for the IAPD/IPRA Soaring to New Heights Conference. He discussed the upcoming legal review and language updates to the District's Personnel Policy Manual. There was Board and staff discussion.

Attorney - None

**MATTERS FROM COMMISSIONERS**

Comm. Bisesi inquired about the status of the newly advertised IT position. Staff reported candidates are currently being interviewed.

Comm. Sullivan and Comm. Votruba asked if there was an update regarding the D211 Chiefs Hockey email inquiry. There was topic discussion.

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

**EXECUTIVE SESSION ACTION**

None

**SCHEDULE OF MEETINGS**

Regular Board Meeting	January 24, 2023	7:30 PM
Regular Board Meeting	February 14, 2023	7:30 PM


**ADJOURNMENT**

There being no further business to come before the Board on this date Comm. Bolash moved to adjourn the regular meeting. Comm. Bisesi seconded the motion at 8:21 PM. Motion was unanimously approved.

Presented this 24th day of January, 2023

AYES:  
NAYS:  
ABSENT:

Approved this 24th day of January, 2023

  
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President, Board of Park Commissioners

ATTEST:

  
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Secretary, Board of Park Commissioners